



CITY OF ELY COUNCIL  
SESSIONS HOUSE  
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**MINUTES OF A MEETING OF THE CITY OF ELY COUNCIL HELD IN THE COUNCIL CHAMBER  
SESSIONS HOUSE, LYNN ROAD, ELY AT 7.00 PM ON MONDAY, 18TH NOVEMBER 2019**

**PRESENT:** Mrs T Coulson - Clerk to the Council

Cllr M Rouse, Mayor

Cllr S Bellow

Cllr S Austen

Cllr D Warman

2 members of public

Cllr A Arnold

Cllr R Morgan

Cllr E Every

Cllr A Whelan

Cllr I Lindsay

Cllr C Phillips

Cllr R Denness

Cllr C Whelan

**NOT PRESENT:** Cllr M Downey

*The Mayor informed members of the death of Mrs Pat Hobbs, who had passed away on the 17th November, after a long illness. She had undertaken the role of Mayoress, four times, alongside her husband, former Councillor Richard Hobbs. He requested all those present join him in a minute's silence, in recognition of the service she had given to the Council.*

#### **1. APOLOGIES**

Apologies were received from Cllr Wilkins and Cllr Carlsson Browne.

#### **2. COUNCILLOR REQUESTS FOR DISPENSATIONS**

There were no requests for dispensations.

#### **3. DECLARATIONS OF INTERESTS**

Cllr Every declared that due to her previous involvement with the preparation of the brief for item 20, she would leave the meeting before this was discussed.

#### **4. MINUTES OF THE LAST MEETING HELD ON THE 21ST OCTOBER 2019 AND MATTERS ARISING**

Minutes of the last meeting held on the 21st October 2019 were agreed and signed as a true record. Pages 1791, 1792, 1793, 1794, 1795, 1796 and 1797 refer. There were no matters arising.

#### **5. CHAIRMAN'S ANNOUNCEMENTS**

The Mayor informed members that due to the Council being in Purdah he would not ask for reports at item 8. He reminded members of the Christmas Lights Switch-On event on the 29th November and the Christmas reception on the 10th December.

#### **7. QUESTION TIME**

A parishioner informed members they were pleased to see the microphones now installed in the Chamber. They hoped the Council would be promoting these for use when the Chamber is hired. The Clerk confirmed that these will be accessible to anyone hiring the Chamber.

#### **8. REPORTS FROM COUNTY COUNCILLORS AND DISTRICT COUNCILLORS**

No reports were given.

## 8. MAYOR'S ENGAGEMENTS & REPORT

The Mayor had attended the funeral of former councillor and Mayor, Bryant Watson; a Centre E coding class; the Babylon Arts dance event on the Market Place; Sisterhood performance at Oliver Cromwell House; the Community Eyes and Ears Convention; K9 short story presentation; opening of the show home at Lathwaites Gardens, Sutton; Alfie McCreadie's Magic Show at Ely Beet Club; the Whittlesey Civic Service; the judging of the Lions Club Peace Poster; the Isle of Ely Primary School PTA fireworks; Art Unequaled at the Maltings; Ely fireworks in the Park; the Schools Careers fair in the Cathedral; fireworks display on On par golf centre; Friends of Ely Library fish & chips quiz night; a charity Ceilidh; Remembrance Day service; Ely College Remembrance Service; Star Radio Business Club lunch; CAT Little Shop of Horrors; feeding the swans at Welney WWT and Viva annual awards at Ely College.

## 9. PLANNING

A report of the Planning Committee meeting, immediately prior to this meeting was received.

## 10. INFORMATION ONLY ITEMS

The following information only items were received:-

Notification of tree work:- 31 Egremont Street, Ely; 1 Cardinals Way, Ely; 21 Egremont Street, Ely; 148 West Fen Road, Ely; 26 Douglas Court, Ely; 27A Newnham Street, Ely; 6 Philippa Close, Ely; Playing Field, Kings School, Barton Road, Ely;

Notification of road closures:- Mile End Road, Prickwillow, Ely – 24-27.12.19; Queen Adelaide Way, Ely – 10-11.1.20; Ely Road, Queen Adelaide, Ely – 11-12.1.20; The Gallery, Ely – 17-18.12.19; Bernard Street, Ely – 9-11.12.19;

Street Naming & Numbering:- 208 Lancaster Way, Ely; 44-50 Old Bank, Prickwillow, Ely; Lingwood House, 18 The Dock, Ely; Fir Tree House, The Hamlet, Chettisham, Ely

Thank you letters from Magpas, Highfield Ely Academy and EARTH regarding their grants

Letter updating regarding the Strategic Bus Review

## 11. COMMITTEE REPORTS

(i) PERSONNEL, FINANCE AND GOVERNANCE – Cllr A Whelan presented a report of a meeting held on the 4th November, which was approved.

(ii) ENVIRONMENT – No report as Committee had not met. Cllr Lindsay informed members that due to the increasing number of requests for improvements to the highways, members of the Committee have been working on a process to enable any issues raised, to be dealt with more effectively and coherently. This process is currently being finalised and councillors will receive these to enable them to follow the agreed process.

(iii) RECREATION & CEMETERY – No report as Committee had not met. Cllr Arnold informed members of the recent Friends of Ely Cemetery meeting. There were four friend attendees and it was hoped to have more volunteers offer practical help. The next meeting will be at the end of January, where it is hoped the Group will move forward and take more ownership of what they are doing.

(iv) CHRISTMAS LIGHTS – Cllr Bellow presented a report of a meeting held on the 11th November, which was approved. The reports from the Lighting Group and Switch-on Group were noted. Cllr Bellow said that the volunteers give an enormous amount of time and that the Council should support them as much as they can. Cllr Austen raised her concerns regarding a Facebook post complaining that members had not supported the erection of the lights. She had not been able to do so due to her disability and was willing to arrange the tombola stall. However, the Committee had agreed that this would not take place this year. She was very disappointed that this post had been done. Cllr Bellow informed members the tree had been erected that morning.

(v) ASSETS & ACQUISITIONS – No report as Committee had not met.

(vi) ELY/RIBE – No report as had not met. A quiz night had been held in the Council Chamber on the 15th November, which had been a great success.

(vii) YOUTH FORUM – No report as Committee had not met.

(viii) TOURISM AND TOWN CENTRE COMMITTEE – No report as Committee had not met. The next meeting will be on the 21st November.

**12. WORKING PARTIES/STEERING GROUPS REPORTS**

CIL Working Group – notes of a meeting held on the 29th October were approved. Cllr Austen proposed that the Council accept and approve the recommendation of the Group that £100,000 be allocated to support the No 9 bus service over the next 2 years. This was seconded by Cllr Phillips and a vote undertaken. The result of which was 10 for, with 2 abstentions, meaning the motion was approved.

Communications & PR Working Group – Cllr Every informed members that the second editorial was now been prepared for the Elyi. This will include a photograph of each councillor, with their contact details, description of the Environment Committee and a plea for volunteers.

**13. REPORTS FROM EXTERNAL MEETINGS**

Prickwillow Village Council – notes of a meeting held on the 16th September were noted.

Cllrs Every, Lindsay and Bellow had attended an external parish conference which had discussed how the workings of a parish council would be changing in the future. Cllr Every requested that when these conferences are held in the future, more councillors should try to attend them. She also felt it would be of benefit if the Clerks attended as well.

Cllr Lindsay informed members he had attended the National Association of Local Councils conference, which included a strategic overview of what is happening with parish councils.

Cllr Lindsay had also attended the AGM of East Cambs Access Group. The current Chairman, Mrs Holden was stepping down and he thanked her for all the work she had undertaken and her persistence with regard to raising greater awareness for wider access. He then read out a thank you from her annual report to the Council.

**14. TO MAKE COMMENTS ON A TABLES AND CHAIRS LICENCE APPLICATION – COSTA COFFEE, 10 MARKET PLACE, ELY**

Members unanimously agreed to support this application. However, it was requested that any ‘A’ boards be positioned within this area and not on the public open space. The applicant should ensure that barriers are also in place, as visually impaired people find it very difficult when there are tables and chairs in the highway. If a barrier is in place this aids their movement and prevents them from bumping into the tables and chairs.

**15. TO MAKE COMMENTS ON A PROPOSED DISABLED PERSONS PARKING BAY – DUNSTAN STREET, ELY**

Members unanimously agreed to support this application.

**16. TO APPOINT A NEW COUNCIL REPRESENTATIVE TO ELY MUSEUM**

Councillor Denness put herself forward as the new Council’s representative to Ely Museum. This was unanimously approved and Cllr Denness was elected as the new representative.

**17. TO APPROVE RECOMMENDATION FROM INTERVIEW PANEL TO APPOINT THE MARKETING AND TOWN CENTRE OFFICER AND TO PASS A RESOLUTION THAT THEY BE SPECIFIED AS A PENSIONABLE EMPLOYEE UNDER REGULATION B1(5) OF THE LOCAL GOVERNMENT REGULATIONS 1986 (AS AMENDED)**

Cllr Warman informed members of the process undertaken and proposed the Council formally appoint Mrs E Butcher to the position of Marketing and Town Centre Officer and the Council pass a resolution that they be specified as a pensionable employee under regulation B1(5) of the Local Government Regulations 1986 (as amended). This was seconded by Cllr Austen and unanimously approved.

**18. TO CONSIDER CORRESPONDENCE REGARDING CLIMATE CHANGE AND CAMBRIDGESHIRE CLIMATE EMERGENCY AND NATIONAL COMMUNITY ENERGY CAMPAIGN AND TO CONSIDER WHETHER TO APPOINT A CLIMATE CHAMPION FOR THE COUNCIL**

Members agreed to defer this item to the next Full Council meeting, as it was felt the role needed to be clarified and have more structure. A clearer brief of what they would be expected to do needed to be prepared. Cllr A Whelan agreed to look at this and report back to the next meeting, to enable the Council to decide on what direction they wished to take with this matter.

## 19. TO CONSIDER LETTER FROM CAMBRIDGESHIRE POLICE SHRIEVALTY TRUST

Members noted the letter from Cambridgeshire Police Shrievalty Trust and agreed to invite them to attend a future Full Council meeting, so they could explain how they wished to work with the Council.

*The members of the public left the meeting at 7.45 pm when the meeting when into Committee for the confidential items to be discussed.*

## 20. TO RECEIVE AN UPDATE REGARDING THE MALTINGS COTTAGE

*Due to the confidential nature of this item, this was discussed in Committee at the end of the meeting*

The Mayor proposed that in view of the confidential nature of the business to be transacted under items 20 and 21, that these be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 be exercised. This was seconded by Cllr Austen and agreed to go into Committee at the end of the meeting.

## 21. TO CONSIDER NOMINATIONS FROM CLLRS EVERY AND ROUSE FOR HONORARY FREEMEN OF THE CITY

*Due to the confidential nature of this item, this was discussed in Committee at the end of the meeting*

## 22. FINANCE

Members approved the following payments:-

### *Direct debit payments and BACS payments*

ECDC	908.00	Paid by direct debit
ECDC	491.00	Paid by direct debit
ECDC	933.00	Paid by direct debit
ECDC	275.00	Paid by direct debit
ECDC	1733.00	Paid by direct debit
Lex Autolease	695.29	Paid by direct debit
FuelGenie	379.51	Paid by direct debit
Francotyp Postalia Ltd	250.00	Paid by direct debit
Barclays	277.73	Paid by direct debit
Cybertill Ltd	61.37	Paid by direct debit
Plan Communications Ltd	117.28	Paid by direct debit
S Blake	885.00	Paid by BACS
D Holt	50.00	Paid by BACS
Worldpay	219.07	Paid by direct debit
Worldpay	198.15	Paid by direct debit
Total Gas & Power	155.30	Paid by direct debit
Total Gas & Power	3220.02	Paid by direct debit
Total Gas & Power	45.07	Paid by direct debit
Total Gas & Power	224.57	Paid by direct debit

*The following invoices had been paid prior to the Full Council, due to due date of payment with the approval of the Chairman*

Mrs Sharp	74.70	112936
Mr D Tong	220.00	112937
K Merrison	20.00	112938
Anglian Water	89.24	112939
Mr Ellis	37.60	112940
Meltemi Ltd	143.86	112941
Amazon Payments UK Ltd	15.07	112942
SSP Direct Ltd	250.06	112944
Soundstage One Event	2550.00	112945
Corporate Tiger Ltd	55.95	112946
BFS Group Ltd	185.44	112947
Mile Tree Brewery	160.85	112948

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MAYOR  
16th December 2019

## 22. FINANCE CONTINUED .....

*The following invoices had not been paid prior to the meeting*

Purcell Architectural Ltd	524.70	112951
Bacon Lightning Protection	484.80	112952
ECDC	8000.00	112953
AmeyCespa (East) Ltd	81.24	112954
Churches Fire Security Ltd	494.16	112955
Bright Publishing Ltd	180.00	112956
Mrs E Gardener	200.50	112957
EAAOP	100.00	112958
L Howell	41.50	112959
ESPO	94.52	112960
Warren Access	2505.60	112961
Heathcote & Ivory Ltd	427.80	112962
Social Media Brands Experts Ltd	360.00	112963
Twist of Lemon	76.00	112964
Ensign Solutions Ltd	159.60	122965
Anglian Water	179.79	122966
I Lindsay	15.75	122967
Verve Digital Ltd	120.00	112968
Ancestors of Dover Ltd	1251.72	112969
M Rouse	166.60	112970
Cooleraid Ltd	9.48	112971
1st Call (Hire & Sales) Ltd	12.00	112972
City Cycle Centre	22.68	112973
Fen Farm Supplies	39.90	112974
Businessclean (Cambridge) Ltd	1116.44	112975
CamAlarms Ltd	394.80	112976
Ely and Littleport Riot	90.00	112977
Total Gas & Power	10.12	112978
Jewson Ltd	44.78	112979
Cambs County Council	4210.37	112980
Trade UK	52.08	112981
Grocers Brokers Ltd	277.20	112982
Sterling Cleaning Services	50.40	112983
Ely & Soham Electrical Services Ltd	378.00	112984
Marmax Products	485.04	112985
S R Harradine Haulage Ltd	3852.00	Paid by BACS
Amazon Payments UK Ltd	307.07	112988
Chess ICT Ltd	214.02	Paid by direct debit
G & J Peck Ltd	21.64	112989
Trade UK	129.33	112990
Marmax Products	365.04	112987
Lex Autolease	228.64	Paid by direct debit
S Blake	885.50	Paid by BACS
S R Harradine Haulage Ltd	3852.00	Paid by BACS
Liberty Belle	705.00	112995
J Fellows	225.00	112994
Cambridge Art	528.00	112993
Verve Digital Ltd	120.00	112992
Heathcote & Ivory Ltd	427.80	112991
ESPO	116.64	112960
British Telecommunications	251.54	Paid by direct debit
Clarity Heating	120.00	112996
Amazon Payments UK Ltd	10.67	112997

**22. FINANCE CONTINUED .....**

Cambridgeshire Turf Nurseries	60.00	112998
Amazon Payments UK Ltd	12.93	112997
Mr Ardron	8.40	Paid by BACS
Warren Access	513.60	112999
Citizens Advice Rural Cambs	2700.00	113000 (Section 142)

**Payments relating to staff since meeting on the 21st October 2019**

Salaries and wages	£27,963.90
Inland Revenue (tax & NI)	£7,827.83
Pension fund payments	£13,966.38

**Members noted the bank reconciliation against the accounts for the period ending 31st October 2019, which was tabled**

The meeting closed at 8.15 pm.