

**CITY OF ELY COUNCIL
PERSONNEL, FINANCE AND GOVERNANCE COMMITTEE
MINUTES OF A MEETING HELD AT 7.00 PM ON
4TH NOVEMBER 2019**

PRESENT:

The Mayor, Cllr M Rouse
Cllr C Phillips
Cllr C Whelan

Cllr A Whelan
Cllr I Lindsay
Cllr E Every

Cllr E Carlsson Brown
Cllr S Austen

1. APOLOGIES

No apologies were received.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF THE LAST PERSONNEL, FINANCE AND GOVERNANCE COMMITTEE MEETING (HELD ON THE 9TH SEPTEMBER 2019) & MATTERS ARISING

Minutes of the last Personnel, Finance and Governance Committee meeting held on the 9th September 2019, were agreed and signed by the Chairman as a true record. Page PFG 69 refers.

There were no matters arising.

4. BUDGET UPDATE AND FIRST DRAFT OF BUDGET FOR 2020/21

Members noted the budget update, up to the 30th September 2019. There were no variances of concern. Members discussed the setting of the budget for 2020/21 and considered the first draft of this. It was unanimously agreed that this needed further discussion and the Chairman of the Committees would meet, with the Clerk, to go through their budgets to see if these could be reduced. Cllr Every asked whether a risk management document had been undertaken and Cllr A Whelan agreed to undertake this with the Clerk.

5. TO DISCUSS WHETHER THIS COUNCIL SHOULD SEEK THE GENERAL POWER OF COMPETENCE AND THE IMPLICATIONS OF THIS

Members felt that due to the size of the Council it would benefit from seeking the General Power of Competence. However, to obtain this the Clerk will need to have obtained the CiLCA qualification. Members asked the Clerk to come back to them with the implications of obtaining this and how the Council could support her if she undertook this.

6. SHARED EQUITY HOUSING ISSUES

There were no issues to discuss.

7. COMMUNICATIONS/PR

Members were informed that the first piece of publicity regarding the Council had appeared in the November Elyi Magazine. Cllr C Whelan had agreed to set up a Facebook page for the Council. Once this has been undertaken the Communications and PR Working Group will present this to the Full Council.

8. HEALTH AND SAFETY ISSUES

There were no issues to discuss.

9. PERSONNEL ISSUES

There were no issues to discuss.

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COMMITTEE CHAIRMAN
2nd December 2019

10. ANY OTHER BUSINESS

Members noted the six monthly inspection of the passenger lift at Sessions House. There were no defects. Due to the painting being undertaken in the court room the stair lift was not accessible to be checked. This will be checked at the next visit.

11. DATE OF NEXT MEETING

The next meeting will be on Monday 2nd December 2019 at 7.00 pm.

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COMMITTEE CHAIRMAN
2nd December 2019