



CITY OF ELY COUNCIL
CHRISTMAS LIGHTS COMMITTEE

MINUTES OF A MEETING

HELD ON MONDAY 29TH JANUARY 2018 AT 6.30PM

PRESENT: Mrs S Jay – Deputy Clerk to the Council.

Cllr M Rouse Cllr A Arnold Cllr D Warman Cllr J Yates Cllr E Every
Mr M Chinery-Colyer Mr J Dennick Mr P Eden

1. APOLOGIES

Apologies were received from The Mayor, Cllr R Hobbs and Cllr I Lindsay, Mr I Newstead & Miss L Newstead

2. DECLARATIONS OF INTEREST

No interests were received.

3. MINUTES OF THE LAST MEETING & MATTERS ARISING

Minutes of the Christmas Lights Committee meeting held on the 27th November 2017, were agreed and signed as a true record. CL 155 and CL 156 refer.

Matters Arising: - CL 155 - item 3, Cllr Arnold reported the overall winner for the Best Dressed Window competition was the Cancer Research shop.

4. BUDGET UPDATE

Members noted the budget update dated 29th January 2018. There were no significant variances to report. The Deputy Clerk reported that there will be carry forwards for both Christmas Lights and Switch On. Members agreed the carry forward for Christmas Lights will be required to invest in infrastructure.

However, it was agreed that the carry forward for the Switch On will be reviewed to see what it could be used for. Cllr Every suggested that the excess could be used to fund Wi-Fi in the city.

Cllr Arnold requested that a meeting be arranged to review the Switch On evening format, with Mr Newstead, The Mayor and Deputy Clerk.

5. HEALTH AND SAFETY ISSUES

5.1 To consider proposal from a volunteer.

Members noted the proposal received from a volunteer and agreed to look at the comments mentioned, however many points are already covered. Mr Chinery-Colyer advised that it would be necessary to have all the electrical equipment PAT tested, however this will need doing at weekends and therefore would be an advantage if Council staff were trained to do this. The Deputy Clerk reported that this would benefit the Council as a whole and would look at arranging PAT testing and purchasing equipment. The electrical connection installed near Barclays Bank, requires an installation certificate, the Deputy Clerk will arrange this.

6. TO CONSIDER PROPOSAL FROM SPOTTED IN ELY

Members noted the proposal received from Spotted in Ely which will be discussed by the Switch On sub group in due course.

7. TO DISCUSS EMAIL RECEIVED FROM A PARISHIONER

Members noted the comments raised in an email from a parishioner. This email was the only one of this type received, however members agree the points made will be passed on to the relevant organisations.

8. TO RECEIVE UPDATE FROM LIGHTING GROUP

Mr Chinery-Colyer reported all had gone well with the lights apart from a problem with one of the hoists. It will be necessary to replace some of the infrastructure cabling with stainless steel. He also said, they have a good team of volunteers which includes some new volunteers. They are planning a social evening, to keep everyone in touch.

Cllr Arnold requested that Balfour Beatty be chased regarding the installation of the sockets on lamp posts on Market Street and the Market Place.

9. TO RECEIVE UPDATE FROM SWITCH ON GROUP

Mr Eden advised the Switch On group will meet in the next few weeks. The fundamental things they will be discussing, will be the Radio Station and Fore Hill. They will also consider the proposal from Spotted in Ely.

10. ANY OTHER BUSINESS.

There was no other business to discuss.

11. DATE OF NEXT MEETING

Monday 30th April at 6.30pm. Additional meetings will be arranged if they are required.