

**CITY OF ELY COUNCIL
PERSONNEL, FINANCE AND GOVERNANCE COMMITTEE
MINUTES OF A MEETING HELD AT 7.00 PM ON THE
6TH NOVEMBER 2017**

PRESENT: Mrs T Coulson – Clerk to the Council

The Mayor, Cllr R Hobbs

Cllr M Rouse

Cllr S Friend-Smith

Cllr D Warman

Cllr C Phillips

Cllr P Moakes

Cllr A Arnold

Cllr I Lindsay

Cllr J Yates

Cllr E Every

1. APOLOGIES

Apologies were received from Cllr Pearson.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF THE LAST PERSONNEL, FINANCE AND GOVERNANCE COMMITTEE MEETING (HELD ON THE 4TH SEPTEMBER 2017) & MATTERS ARISING

Minutes of the last Personnel, Finance and Governance Committee meeting held on the 4th September 2017, were agreed and signed as a true record. Page PFG 46 refers. There were no matters arising.

4. BUDGET UPDATE AND SETTING OF BUDGET FOR 2018/2019

Members noted the budget update, dated the 31st October 2017. The Clerk gave detailed explanations of the first draft of the budget. Following clarification on some headings, it was agreed members would look at this budget and raise any queries direct with the Clerk. The final budget will be set at the next meeting on the 22nd January 2018.

5. SHARED EQUITY HOUSING ISSUES

The Clerk gave an update on the current situation with regards to the Local Needs Housing Scheme. Members were grateful for all the hard work, which had been undertaken to resolve the situation that had arisen.

6. POSSIBLE SECTION 106 APPLICATIONS

There were no possible Section 106 applications to consider.

7. COMMUNICATIONS/PR

There were no communications or PR issues to discuss. Cllr Every reminded members of the Community Forum, which was on the 13th November.

8. HEALTH AND SAFETY ISSUES

Members noted the Zurich Insurance inspection summary for the stairlift in Sessions House, which had no defects.

9. PERSONNEL ISSUES

There were no personnel issues to discuss.

10. ANY OTHER BUSINESS

Cllr Every informed members, the City of Ely Council are involved in a bid for £200,000 for youth provision for the District. She felt the Council needed to look at this in terms of vulnerable people and be more aware of this issue, within the parish.

11. DATE OF NEXT MEETING

The next meeting will be on Monday 22nd January 2018 at 7.00 pm.

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COMMITTEE CHAIRMAN

22nd January 2018