



CITY OF ELY COUNCIL  
CHRISTMAS LIGHTS COMMITTEE

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MINUTES OF A MEETING  
HELD ON TUESDAY 6<sup>TH</sup> JUNE 2017 AT 6.30PM

PRESENT:

The Deputy Mayor, Cllr M Rouse  
*Mr M Chinery-Colyer*

Cllr A Arnold  
*Mr J Dennick*

Cllr I Lindsay  
*Mr P Eden*

1. APOLOGIES

Apologies were received from The Mayor, Cllrs Yates and Warman.

2. DECLARATIONS OF INTEREST

No interests were received.

3. TO ELECT CHAIRMAN AND VICE CHAIRMAN

The Deputy Mayor proposed Cllr Arnold as Chairman. This nomination was seconded by Cllr Lindsay and unanimously agreed by members. Cllr Arnold then chaired the meeting.

Cllr Arnold proposed Cllr Lindsay for Vice Chairman. This nomination was seconded by Cllr Rouse and unanimously agreed by members.

4. CO-OPTION OF MEMBERS

Cllr Arnold proposed, Mike Chinery-Colyer, Philip Eden, John Dennick and Lucy Newstead to be co-opted onto the Committee.

These nominations were seconded by Cllr Lindsay and unanimously agreed by members.

5. MINUTES OF THE LAST MEETING & MATTERS ARISING

Minutes of the Christmas Lights Committee meeting held on the 27<sup>th</sup> March 2017, were agreed and signed as a true record. CL 148 refers.

Matters Arising: - CL 148 - item 4, the Deputy Clerk reported that Star Radio had not paid an outstanding invoice of £500.00. Members unanimously agreed this matter should be pursued through the County Court. CL 148 - Item 8, - Cllr Lindsay reported the bench in memory of the late Nigel Clarke had been installed. He proposed that a dedication ceremony would be appropriate, which was agreed by members. The Deputy Clerk will liaise with the Councillors and Allotments Association to arrange a date.

6. BUDGET UPDATE

Members noted the budget update dated 31<sup>st</sup> May 2017. There were no significant variances to report, only that the outstanding invoice from Star Radio had not been paid and had been carried forward to the current financial year.

7. HEALTH AND SAFETY ISSUES

There were no health and safety issues to report.

#### 8. TO RECEIVE UPDATE FROM LIGHTING GROUP

Mr Chinery-Colyer reported a Sub Group meeting will be organised shortly. He requested 50 sand bags be purchased for securing lights and also 4 projector lights. This request was unanimously agreed by members. The Deputy Clerk will request the instructions for the timers from Balfour Beatty.

Cllr Arnold requested nominations for a council member for the Lighting Sub Group. Mr Chinery-Colyer proposed Cllr Arnold and this nomination was seconded by Cllr Lindsay and unanimously approved.

#### 9. TO RECEIVE UPDATE FROM SWITCH ON GROUP

Mr Eden reported that the Switch on Group had met recently. They had discussed Forehill and agreed, as the stalls in this area had been a success last year, this should continue. However, the stall holders will be charged this year in line with the rest of the event.

The Deputy Clerk asked if the road closure application for this year had been submitted, Mr Eden confirmed Mr Newstead will be submitting this by the end of the week. She also asked if the Waitrose sponsorship money had been received. Mr Eden confirmed £488.00 had been received and will be brought into the office this week by Mr Newstead.

Cllr Arnold requested nominations for a council member for the Switch on Sub Group. Cllr Arnold proposed Cllr Yates in his absence and subject to his agreement. This nomination was seconded by Cllr Lindsay and unanimously approved.

The Deputy Clerk informed members she had been informed that there may be a charge for the use of the Market Place. Cllr Rouse agreed to investigate this with ECDC.

#### 10. ANY OTHER BUSINESS.

The Deputy Clerk requested members review the Christmas Lights Business Plan. Members agreed no changes were necessary apart from; the wording for the date of when the switch on event is held, should be changed to read the 'fourth Friday before Christmas' and to remove 'this event has been running for over 10 years'.

Cllr Lindsay requested if there had been any movement with regard to storage containers and a permanent solution. The Deputy Clerk reported the Recreation & Cemetery Committee had agreed to meet on site to discuss the possibilities. The Recreation & Cemetery Committee had also decided that an extension to the planning permission should be applied for, for the storage containers. Cllr Rouse agreed to make enquiries regarding this with the planning department at ECDC.

Mr Chinery-Colyer advised that Mr L Brading, a volunteer, had now retired. Members agreed a letter of thanks should be sent to him for his many years of service. The Deputy Clerk will arrange this.

#### 11. DATE OF NEXT MEETING

Monday 4th September at 6.30pm, Tuesday 7th November at 6.30pm, Monday 27th November at 6.30pm, Monday 29th January 2017 at 6.30pm, Monday 30th April at 6.30pm. Additional meetings will be arranged if they are required.