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**MINUTES OF A MEETING OF THE CITY OF ELY COUNCIL HELD IN ECDC'S COUNCIL CHAMBER, NUTHOLT LANE, ELY AT 7.30 PM ON MONDAY, 14TH NOVEMBER 2016**

**PRESENT:**

Cllr P Moakes

Cllr S Austen

Cllr M Lansell

Cllr S Friend-Smith

Cllr J Yates

10 parishioners

Cllr A Arnold

Cllr A Whelan

Cllr D Warman

Cllr C Whelan

Mr C Borg, NALC

Cllr J Pearson

Cllr M Rouse

Cllr M Rouse

Cllr C Phillips

Mr I Dewar, CAPALC

*In the Mayor and Deputy Mayor's absence Cllr Moakes chaired the meeting.*

**1. APOLOGIES**

Apologies were received and accepted from the Mayor, Cllr Lindsay, Cllr Hobbs and Cllr Every.

**2. COUNCILLOR REQUESTS FOR DISPENSATIONS**

There were no requests for dispensations.

**3. DECLARATIONS OF INTERESTS**

Cllr Yates declared a pecuniary interest in agenda items 5 and 16. Cllr Pearson declared a pecuniary interest in agenda items 7 and 12. They both signed the Register of Members Interest Book, pages 158 and 159 respectively.

**4. MINUTES OF THE LAST MEETING HELD ON THE 17TH OCTOBER 2016 AND MATERS ARISING**

Minutes of the last meeting held on the 17th October 2016 were agreed and signed as a true record. Pages 1540, 1541, 1542, 1543, 1544, 1545 and 1546 refer.

There were no matters arising.

**5. PRESENTATION FROM MR C BORG, NALC AND MR I DEWAR, CAPALC REGARDING POSSIBLE MEMBERSHIP OF CAPALC**

Mr Borg from NALC explained to members the benefits of being a member of NALC and that they were offering a discounted membership rate of £363.18, for six months. Mr Dewar from CAPALC also gave a summary of the benefits of being a member of CAPALC. Cllr Moakes thanked them both for attending and informed members this would be discussed further at the end of the meeting.

**6. CHAIRMAN'S ANNOUNCEMENTS**

Due to the Chairman's absence, there were no announcements.

## **7. QUESTION TIME**

Mr Smith, a parishioner informed councillors that letters had been sent to residents at New Barns Road regarding the changes to the road and parking layouts in this area. He felt the proposed changes to restrict the parking to only two hours, was not acceptable for the residential properties.

Mr Monk, a parishioner asked how residents could get this issue debated in Council.

Ms Waller, a parishioner was concerned about the proposed changes in the priority of the junction at Beech Lane. She felt the traffic survey had been undertaken at the wrong time of day, so did not give a true reflection of traffic movement in this area.

Mr Polk, a parishioner raised his concerns regarding the introduction of the cycle route. He felt this was in isolation and should be included in the whole network of cycle routes across the City.

The Clerk requested that all parishioners forward any emails they have sent to the County Council regarding this consultation, so these can be noted when the Traffic Working Group next meet and discuss this matter. Cllr Lansell confirmed this meeting was scheduled for the 17th November. As it was a Working Group, members of the public would not be permitted to attend.

*Mr Borg, Mr Dewar and 8 parishioners left the meeting at 7.25 pm.*

Ms Haynes, a parishioner informed members there had been an enormous increase in the amount of 'A' boards and obstructions within the City Centre. On the most recent survey there had been 86. The Access Group now wished to send a letter to all businesses regarding these. She asked if the City Council would be prepared to put their name to this as well, as she had been working closely with Cllr Arnold to help improve this problem. Cllr Yates proposed members agreed to support this in principle, but would need to see the letter before this was distributed. This was seconded by Cllr Rouse and unanimously approved. Cllr Austen agreed to raise this issue at the ECDC Town Centre Working Group, which she is now a member of.

Mrs Holden, a parishioner raised her concerns regarding the renewal of the table and chair licence application for COSTA. She also informed members of an incident in St Mary's Street/Cromwell Road, regarding the work currently being undertaken to replace the street columns. The holes in the street had not been covered properly and she had fallen into a hole. The Clerk agreed an email would be sent to Balfour Beatty immediately, to ask them to ensure these dangers are addressed.

## **8. REPORTS FROM COUNTY COUNCILLORS AND DISTRICT COUNCILLORS**

Cllr Rouse, in his capacity as a County Councillor, informed members that he and Cllr Bailey had called a site meeting with the County Council officer at New Barns Road, regarding the proposals the parishioners had raised earlier. They would look at all the proposals. He thanked the parishioners for attending and bringing their concerns to the Council's attention. He did feel that the proposed two hour parking limit was unacceptable. He also informed members that the Southern Bypass was progressing well. County Council would be discussing devolution next week.

Cllr Austen, in her capacity as a District Councillor, informed members she was now on the Town Centre Working Group and the Waste Recycling Group at ECDC. She asked members to encourage parishioners to undertake the current Waste Survey.

## **9 MAYOR'S ENGAGEMENTS & REPORT**

The Mayor had attended the East Cambs Career Fair; his Charity's Quiz night; the AGM of the Rural Cambs Citizen Advice Bureau; Ely Sinfonia Concert; Community Forum; met with Mr Hill, ECDC; attended Ely Museum Trustees Presentation; attended the Battle of Britain Flag Raising Ceremony at Huntingdon; retirement tea for Mr Pinion; opened the swan feeding season at Welney Wetlands Trust; ECDC Planning Committee meeting; opened the Horse Racing Museum at Newmarket; attended Armistice Day service and the Remembrance Service and Parade.

**10. PLANNING**

A report of a Planning Committee meeting held immediately prior to this meeting was received.

**11. INFORMATION ONLY ITEMS**

The following information only items were received: -

Tree work:- Mallabars, Brays Lane, Ely; Sainsbury’s, Lisle Lane, Ely; 92 Broad Street, Ely; 44 Back Hill, Ely; Hazeldene, 36 Barton Road, Ely; Cherry Hill Park, Broad Street, Ely; 50A Prickwillow Road, Ely; 61 Prickwillow Road, Ely

Street Naming and Numbering:- 47 and 47A West Fen Road, Ely; 12 The Vineyards, Ely;

Notification of road closures:- Ely Road, either side of Queen Adelaide level crossing on 22 January 2017 between 00.30 – 08.40 hrs

Grant thank you letters:- Pos+Ability, Ely Wildspace, Camboccia, CamSAR, Revitalise, Citizens Advice Rural Cambs

Clerks & Councils Direct

**12. COMMITTEE REPORTS**

(i) PERSONNEL, FINANCE AND GOVERNANCE – No report as Committee had not met.

(ii) ENVIRONMENT – Cllr Lansell presented a report of a meeting held on the 24th October, which was approved. Members noted the proposed budget for 2017/2018. It was agreed to install a replacement dog bin at Stour Green. The Chairman was given the authority to make decisions on any future requests for dog bins outside of the meetings. Members agreed to try and move forward with the interactive asset map. Notes of the Ely in Bloom meeting on the 10th October were also noted.

(iii) RECREATION AND CEMETERY – Cllr Phillips presented a report of a meeting held on the 8th November, which was accepted. Cllr Phillips proposed members accepted the recommendation that the quotation received from Hags SMP at a cost of £25,000, for upgrading of the equipment at the Park. This was seconded by Cllr Moakes and unanimously agreed. It was noted that permission had been granted from the Diocese of Ely for removing the ‘legal effects of consecration’ from section CON E.

(iv) CHRISTMAS LIGHTS – Cllr Arnold presented a report of a meeting held on the 7th September 2016, which was approved. Members noted the proposed budget for 2017/2018. The risk assessments for both Christmas lights and the Switch on Evening had been entered on to the new Risk Assessment database. Updates were noted from the Lighting Group, Switch on Group and the plans for Forehill.

(v) ASSETS & ACQUISITIONS – No report as Committee had not met.

(vi) ELY/RIBE – No report as had not met

(vii) YOUTH FORUM – No report as had not met.

**13. WORKING PARTIES/STEERING GROUPS REPORTS**

Sessions House Working Group – members confirmed The Sessions House Working Group had agreed and recommended to all councillors the appointment of Philip Waller as the CDM Principal Designer and Andrew Firebrace Ltd as structural engineers for the lift project. They were also happy to agree and recommend the approval of the fees for Purcell Miller Tritton to see the project through. Due to the timescale, this had been emailed to all councillors for approval.

**14. REPORTS FROM EXTERNAL MEETINGS**

Members noted the notes from the Executive Review Group.

Cllr Phillips informed members, along with the Mayor and Deputy Mayor he had attended the AGM of the Citizens Advice Rural Cambs.

**15. TO MAKE COMMENTS ON CCC’S ENFORCEMENT PLAN FOR PLANNING, MINERALS AND WASTE DEVELOPMENT IN CAMBRIDGESHIRE**

Members agreed to make no comment on this consultation.

**16. TO MAKE COMMENTS ON ECDC’S REVIEW OF ITS POLLING DISTRICT, PLACES AND STATIONS**

Members agreed the Council was happy with the proposals within this consultation. However, the facilities provided for the polling stations need to be fit for purpose, as in the past this had not always been the case.

**17. TO MAKE COMMENTS ON ECDC’S EAST CAMBS DISTRICT, TOWN AND PARISH COUNCILLOR CODE OF CONDUCT COMPLAINTS PROCEDURE REVIEW**

Members had no concerns regarding this consultation.

**18. TO MAKE COMMENTS ON THE TABLES AND CHAIRS LICENCE RENEWAL FOR COSTA COFFEE, 10 MARKET STREET, ELY**

Members agreed to support this application subject to the area having barriers to define it. Concerns were raised that visually impaired people find it very difficult when there are tables and chairs in the highway. If a barrier is in place this aids their movement and prevents them from bumping into the tables and chairs. It was also mentioned that sometimes there is an issue when people, especially the visual impaired, who are walking from the Newnham Street direction, get to the corner and then turn towards Market Place, they can bump into the tables and chairs at this edge. Members requested that these do not go right up to the edge, to prevent this from happening in the future.

*The remaining two parishioners left the meeting.*

*Members continued their discussion of item 5.*

**5. PRESENTATION FROM MR C BORG, NALC AND MR I DEWAR, CAPALC REGARDING POSSIBLE MEMBERSHIP OF CAPALC**

Members discussed whether the Council should take up this reduced membership offer. Cllr A Whelan proposed the Council accept this offer. This was seconded by Cllr C Whelan and a vote was taken. There were nine votes for and three abstentions. The vote was therefore carried and membership will be taken up for six months.

**19. FINANCE**

ECDC	1044.00	paid by direct debit
ECDC	252.00	paid by direct debit
ECDC	387.00	paid by direct debit
ECDC	891.00	paid by direct debit
Barclays	122.68	paid by direct debit
Vodafone	68.01	paid by direct debit
Lex Autolease Ltd	243.27	paid by direct debit
Southern Electric	152.97	paid by direct debit
Southern Electric	65.02	paid by direct debit
Southern Electric	18.49	paid by direct debit
British Telecommunications	111.02	paid by direct debit
British Telecommunications	24.48	paid by direct debit
Greene King Brewing & Retailing	177.82	paid by direct debit
Barclaycard	1259.84	paid by direct debit
FuelGenie	266.06	paid by direct debit
Stand Up Comedy Nights	750.00	110852
Wider Plan Ltd	256.11	110854
Soham Cleaning Services	1252.80	110855
Infiniti Graphics LLP	315.00	110857
BFS Group Ltd	336.67	110858
Social Media Brand Experts	78.00	110859
CamAlarms Ltd	180.00	110860
GB Sport & Leisure UK Ltd	89.40	110861
Frontier Agricultural Ltd	51.00	110862

**Finance continued .....**

Allen's Skip Hire Ltd	120.00	110863
CCTV Volunteer	10.80	110864
Gordon Harrison	2850.54	110865
Warren Access	2443.50	110867
Arco Ltd	82.73	110868
E Every	88.30	110876
Festive Lights	89.87	110869
Jewson Ltd	46.93	110870
Mr L Spry	88.24	110871
Ely Museum	5684.25	110872
Mrs A Hayter-Smith	200.00	110873
Newmarket Hamper Company	750.00	110874
The Mayor's Charity	504.00	110875
Infiniti Graphics LLP	882.50	110877
Social Media Brand Experts	360.00	110878
Trade UK	45.87	110879
ESPO	19.63	110880
NVCS Ltd	129.98	110882
City of Ely Allotment Association	298.50	110883
Thurlow Nunn Standen	50.34	110884
City Cycle Centre	41.53	110899
CoolerAid Ltd	9.48	110886
AmeyCespa (East) Ltd	11.80	110885
Francotyp Postalia Ltd	100.00	paid by direct debit
Local World Ltd	379.44	110888
Worldpay	118.13	paid by direct debit
Greene King Brewing and Retailing Ltd	348.52	paid by direct debit
Festive Lights Ltd	319.68	110869
ECDC	45.00	110889
Newmarket Hampers Ltd	1080.00	110890
The City of Ely Perspective Ltd	157.56	110891
Adelaide Bridge Institute Fund	2904.76	Cambridge Building Society account
Mr M Pinion	60.00	110892
British Telecommunications	27.02	paid by direct debit
Trade UK	18.30	110879
Trade UK	26.55	110879
Deeping Direct Deliveries	115.20	110893
City Cycle Centre	73.30	110903
Bidvest Foodservice	154.03	110894
G & J Peck Ltd	88.00	110881

**Payments relating to staff since meeting on the 17th October 2016**

Salaries and wages	£0.00
Inland Revenue (tax & NI)	£0.00
Pension fund payments	£0.00

**Members noted and approved the bank reconciliation for the 31st October 2016**