



MINUTES OF A MEETING OF THE CITY OF ELY COUNCIL HELD IN ECDC'S COUNCIL CHAMBER, NUTHOLT LANE, ELY AT 7.30 PM ON MONDAY, 17TH OCTOBER 2016

PRESENT:

Mayor, Cllr I Lindsay
Cllr S Austen
Cllr M Lansell
Cllr S Friend-Smith
Cllr J Yates
1 parishioner

Cllr E Every
Cllr A Whelan
Cllr R Hobbs
Cllr C Whelan

Cllr A Arnold
Cllr M Rouse
Cllr P Moakes
Cllr C Phillips

The Mayor welcomed Cllr Yates to his first meeting since being newly elected.

1. APOLOGIES

Apologies were received and accepted from Cllr D Warman and Cllr J Pearson.

2. COUNCILLOR REQUESTS FOR DISPENSATIONS

There were no requests for dispensations.

3. DECLARATIONS OF INTERESTS

There were no declarations of interests.

4. MINUTES OF THE LAST MEETING HELD ON THE 19TH SEPTEMBER 2016 AND MATERS ARISING

Minutes of the last meeting held on the 19th September 2016 were agreed and signed as a true record. Pages 1535, 1536, 1537, 1538 and 1539 refer.

Matters arising:- Page 1536, item 6 – Cllr Hobbs confirmed a letter had been sent by the Mayor to ECDC regarding the lighting of the footpath to the new underpass, which had been received well. This letter will hopefully move this matter forward.

Page 1536, item 6 – Cllr Hobbs informed members he and Cllr Every had met on site with a CCC Officer. It had been agreed a 12 pm - 2 pm ban was not appropriate and there would now be 'H' junctions at all driveways. At the far end of Potters Lane and the inner circle of Dovehouse Close, there will be double yellow lines. A schedule of works and costings will be forwarded to the Clerk. The majority of residents were happy with these plans. Cllr Hobbs proposed that authorisation be given to him and Cllr Every to proceed with this scheme, as long as it was within the agreed budgets. This was seconded by Cllr Lindsay and unanimously approved.

5. CHAIRMAN'S ANNOUNCEMENTS

The Chairman/Mayor informed members of the seminar day for councillors arranged for the 26th November. This will cover CIL, Section 106 and a review of the Council's Business Plan. The Councillors' Christmas meal had also been arranged for Monday, 19th December.

6. QUESTION TIME

Clr Rouse in his capacity as a County Councillor informed members the archives move was now predicated a cost of £5.2 million, due to unforeseen work. This will go before the Assets Committee for final approval soon. They will work closely with ECDC, as their new car park will be next door to this building, and some of these spaces could also be a pay and display car park for the public. He also informed members there would be a meeting of the Bypass Working Group in mid-November. Soil samples should be completed by then. It is hoped that equipment will be on site February/March. The cycleway/footpath from Stuntney is now on the plans.

Clr Hobbs in his capacity as a District Councillor reported the construction of the underpass had now been extended past the six week original timescale. There have been problems with boy racers on the Angel Drove car park, causing a disturbance in the early hours. A number plate recognition camera had now been purchased. This will result in the car registrations being recorded and then the owners will be prosecuted for this offence. He also informed members the construction of the new sports centre will commence the first week of the New Year.

Clr Every informed members the Community Forum's focus at the meeting in February 2017, would be community transport.

Mrs Holden, a parishioner, referred to the minutes of the Personnel Finance and Governance Committee held on the 5th September, where there was a minute that referred to the Council's car park and the possible dangers to pedestrians. She suggested the way to overcome this would be to have a safe walking route for pedestrians to the entrance to the courthouse. It was agreed the Sessions House Working Group would discuss this issue at their next meeting.

Mrs Holden also informed members of the issues in Barton Road, regarding the work currently being undertaken to replace the street columns. This had resulted in the pathways being blocked and pedestrians having to go into the road, with no dropped kerbs to do this safely if in a wheelchair. There are also holes which have not been covered. It had left pedestrians having to use an unsafe route. The Mayor agreed an email would be sent to Balfour Beatty immediately, to ask them to ensure these dangers are addressed. There were also similar issues in Egremont Street, which will be raised at the same time.

7 MAYOR'S ENGAGEMENTS & REPORT

The Mayor had attended the opening ceremony of the Isle of Ely School; presentation of prizes for the Summer reading challenge; medal presentation at the Joan Mann Sports Day at Mildenhall; attended the CCG public meeting regarding the Minor Injuries Unit; visited Fen House rehabilitation unit; St Ives' Mayor charity event; the High Sheriff's Justice Service; CAPALC/NALC presentation; started the Ely Potato Race; Mayor's Civic Service; was a guest at the Ely Standard East Cambridgeshire Business Awards; attended the Apple Festival and presented the New Writers' prize at St Peter's Church.

8. PLANNING

Reports of a Planning Committee meeting held on the 19th September 2016 and immediately prior to this meeting were received.

9. INFORMATION ONLY ITEMS

The following information only items were received: -

Tree work:- 4 Barton Mews, Ely; 3 Barton Road, Ely; MOD/UASF Ely Housing, Ely; 8 Redman Close, Ely; 42 Lynn Road, Ely; 21 Osier Close, Ely; Pegasus House, 69 Waterside, Ely; 4 The Range, Ely; Willow Cottage, 58 Quayside, Ely; 17 Beech Lane, Ely; 53 Cambridge Road, Ely

Street Naming and Numbering

Letter from Gavin Barwell MP re Neighbourhood Planning Bill

News article from NALC warning parish capping will damage communities – members agreed the Mayor should write a letter opposing possible parish capping and the need to undertake a referendum if more than a 2% rise in the precept is required.

Grant thank you letters:- East Cambs Child Contact Centre; VCAEC

10. COMMITTEE REPORTS

- (i) PERSONNEL, FINANCE AND GOVERNANCE – No report as Committee had not met.
- (ii) ENVIRONMENT – No report as Committee had not met. The next meeting will be held on the 24th October.
- (iii) RECREATION AND CEMETERY – No report as Committee had not met. The Mayor informed members that the Senior Recreation and Cemetery Technician would be retiring at the end of October, following 21.5 years of service. The Mayor proposed that in view of the confidential nature of the business to be transacted, regarding a personnel item tabled by the Clerk, that this be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 be exercised. This was seconded by Cllr Phillips and agreed to go into Committee at the end of the meeting.
- (iv) CHRISTMAS LIGHTS – Cllr Arnold presented a report of a meeting held on the 26th September 2016, which was approved. The Clerk informed members, confirmation had been received from the Perspective Group that they would be holding a best dressed window competition. The Christmas lights will be erected from the 22nd October. Plans for the switch-on event are on track and stalls are nearly fully booked. The Deputy Clerk had arranged for a banner, which will dedicate this year’s lights to the late Nigel Clarke, a past councillor and volunteer for Christmas Lights, as well as volunteering for many other duties within the City.
- (v) ASSETS & ACQUISITIONS – The Mayor presented a report of a meeting held on the 3rd October 2016, which was approved. The Venue Manager and Assistant Venue Manager had given a presentation on the progress made so far with the Maltings and their plans for the future. The Listed Building Consent had been granted for the installation of a new lift within Sessions House and the Working Group were moving this project forward. Cllr Every informed member, she and Cllr Hobbs had met with ECDC Chief Executive regarding the Maltings Cottage and had put forward all the options with regard to this building. She will be arranging a meeting to explain these to the Headteacher at Highfield. A response from ECDC was expected shortly.
- (vi) ELY/RIBE – The Mayor informed members the AGM had been held on the 28th September. Unfortunately, they had been unable to elect a new Chairman and Secretary, so an EGM will be held on the 22nd November, where it is hoped these vacancies will be filled. If this is not the case, then members will have to consider the future of this association.
- (vii) YOUTH FORUM – No report as had not met.

11. WORKING PARTIES/STEERING GROUPS REPORTS

Transport Working Groups – notes from a meeting held on the 6th October were noted. It was agreed Cllr Lansall would respond to the County Council regarding the proposed cycleway proposals. It was agreed the High Barns Avenue suggestions were felt to be unacceptable. Cllr Hobbs felt this provision would not improve due to the restriction of the land available and suggested that the existing area of the cemetery, currently used for recycling bins, could be used to provide car parking spaces to the local residents, for a small fee. This would remove some of the parking area along this road, which would then provide space for cycleways etc. It was agreed that a Transport Plan for Ely needed to be incorporated into the Council’s Business Plan. If possible schemes are identified, then they could be potential projects for CIL money, in the future.

12. REPORTS FROM EXTERNAL MEETINGS

The Mayor informed members he had attended a meeting with representatives from NALC and CAPALC as they were trying to recruit some of the larger parishes into their membership. They had requested they attend one of the Council meetings, to enable them to talk to all councillors. He confirmed they would be attending the next Full Council meeting to give a short presentation about their organisations and being a member.

Cllr Phillips informed members he would be attending the AGM of the Citizens Advice Rural Cambs on Friday with the Mayor.

Cllr Friend-Smith reported on the recent Needham’s Foundation meeting, that she represents the Council on and is the Chairman. Only two applicants from students had been received for financial assistance. She requested that members inform any students that may be eligible, of this possible assistance and encourage them to apply. Ely St John’s Community Primary School were winners of the Bernie Parker Gardening competition again this year.

13. ANNUAL RETURN FOR THE YEAR ENDED 31ST MARCH 2016

Members noted the completion of the limited assurance review of the Council's annual return for the year ended 31st March 2016. On the basis of their review of the annual return and in their opinion the information in the annual return was in accordance with proper practices and no matters had come to their attention giving cause for concern that relevant legislation and regulatory requirements had been met.

14. TO CONSIDER POSSIBLE BIDS FOR THE LOCAL HIGHWAY IMPROVEMENT FUNDING 2017/18

The Mayor reported that options for possible bids for the Local Highway Improvement Funding scheme had been discussed at the recent Transport Working Group meeting. They had agreed the best option was the bid from last year, which was for speed reduction on Lynn Road and had not quite scored high enough. Since this meeting a resident had requested gateways be erected at both ends of Chettisham to reduce the speed of vehicles. It was felt that due to the amount of information, which needs to be submitted with these applications, such as proof of consultation etc, that there was not enough time to prepare an adequate bid. It was agreed the Transport Working Group would look at this as a possible option for next year. The Mayor proposed the bid for Lynn Road be submitted, which was seconded by Cllr Hobbs and unanimously agreed.

15. STATUTORY RESOLUTION UNDER REGULATION B1(5)

Cllr Every proposed the Council pass a resolution from the 1st November 2016, that Lawrence Spry be specified as a pensionable employee under Regulation B1(5) of the Local Government Regulations 1986 (as amended). This was seconded by Cllr Moakes and unanimously approved.

16. TO CONSIDER REQUEST FOR FINANCIAL SUPPORT FROM SNAIL TAILS

Cllr Moakes proposed the Council should not provide financial support to Snail Tails. This was seconded by Cllr C Whelan and unanimously approved.

17. FINANCE

ECDC	1044.00	paid by direct debit
ECDC	252.00	paid by direct debit
ECDC	387.00	paid by direct debit
ECDC	891.00	paid by direct debit
FuelGenie	236.97	paid by direct debit
ESPO	123.52	paid by direct debit
ESPO	51.92	paid by direct debit
ESPO	119.20	paid by direct debit
Barclaycard	30.89CR	paid by direct debit
British Telecommunications	25.04	paid by direct debit
British Telecommunications	30.14	paid by direct debit
Lex Autolease Ltd	243.27	paid by direct debit
Barclays	135.19	paid by direct debit
Vodaphone	68.01	paid by direct debit
Greene King Brewing & Retailing	144.10	paid by direct debit
Greene King Brewing & Retailing	243.76	paid by direct debit
Greene King Brewing & Retailing	21.05	paid by direct debit
Worldpay	140.64	paid by direct debit
British Telecommunications	195.47	paid by direct debit
British Telecommunications	234.19	paid by direct debit
British Telecommunications	325.04	paid by direct debit
Francotyp Postalia Ltd	100.00	paid by direct debit
British Telecommunications	120.60	paid by direct debit
Mr G S Coffey	1100.00	110780
Widerplan Ltd	256.11	110781
Newmarket Hamper Company	171.00	110782
Warren Access	564.00	110783
City of Ely Military Band	200.00	110800
Anglia Sprayers Ltd	76.30	110801

Finance continued

PKF Littlejohn LLP	1560.00	110802
Savills (UK) Ltd	251.50	110803
Westwoods Global Ltd	288.00	110804
Infiniti Graphics LLP	87.50	110805
Mijan Ltd	205.00	110806
BI Catering Equipment Ltd	85.50	110807
Blushed Studios	184.00	110808
Festive Lights	479.52	110810
Cheffins	152.78	110811
CPALC	10.00	110812
Jewson Ltd	12.36	110813
PHS Group	1369.78	110814
Mr A Arnold	8.74	110815
Mr T Overall	4.70	110816
Leisuregrow Products Ltd	359.64	110817
Citizens Advice Rural Cambs	2700.00	110823
Event Music	468.00	110843
ECDC	1456.18	110825
1st Call (Hire & Sales) Ltd	29.52	110818
Royal British Legion Poppy Appeal	44.00	110819
Ely Museum	2000.00	110784
Centre 33	662.00	110785
Little Miracles CEN	500.00	110786
CAMSAR	300.00	110787
Revitalise	250.00	110788
VCAEC	500.00	110789
EARTH	500.00	110790
Camboccia	250.00	110791
Ely Wildspace	120.00	110792
Cruse Bereavement Care	250.00	110793
Cambridge & Ely Child Contact Centres	400.00	110794
LGBT+ Ely	500.00	110795
Stuntney Village Council	250.00	110796
Ely Youth Choir	250.00	110797
Poss+Ability	500.00	110798
City of Ely & District Horticultural Society	500.00	110799
BFS Group Ltd	149.08	110820
ESPO	3.53	110821
Thurlow Nunn Standen	39.76	110822
Cooleraid Ltd	14.22	110824
ECDC	173.35	110825
Trade UK	403.50	110826
AmeyCespa (East) Ltd	26.20	110827
Ensign Solutions	60.00	110828
XS Platforms UK Ltd	1004.40	110829
Arco Ltd	47.50	110830
Allen's Skip Hire Ltd	168.00	110831
K Ellis	1662.00	110832
Infiniti Graphics	52.50	110805
Simon Bradley	300.00	110853
CamAlarms Ltd	168.00	110834
Ely Publishing	60.35	110835
Jewson Ltd	14.06	110813
Mr Simms	36.00	110836

Finance continued

British Telecommunications	26.88	paid by direct debit
M Phillips	323.40	110844
Southern Electric	2455.82	paid by direct debit
Anglian Water	79.92	110837
Anglian Water	27.72	110838
Greene King Brewing & Retailing Ltd	1426.69	paid by direct debit
Millennium Pest Control Ltd	132.00	110839
G & J Peck Ltd	25.41	110840
Mr R Delahaye	44.85	110841
Performing Rights Society Ltd	3440.66	110842
ESPO	100.64	110821
Newmarket Hamper Company	904.00	110845
ESPO	58.03	paid by direct debit
ESPO	211.93	paid by direct debit
ESPO	128.72	paid by direct debit
Deeping Direct Deliveries	115.20	110846
Gordon Harrison	241.89	110847
Arco Ltd	23.75	110830
Anglia Fire Assessments	492.00	110848
ECDC	20.00	110849

Payments relating to staff since meeting on the 19th September 2016

Salaries and wages	£14312.52
Inland Revenue (tax & NI)	£4515.30
Pension fund payments	£5932.36

Members noted and approved the bank reconciliation for the 30th September 2016