



MINUTES OF A MEETING OF THE CITY OF ELY COUNCIL HELD IN THE VERNON CROSS ROOM, ELY MUSEUM, MARKET STREET, ELY AT 7.00 PM ON MONDAY, 25TH JULY 2016

PRESENT:

Mayor, Cllr I Lindsay
Cllr S Friend-Smith
Cllr M Lansell
Cllr P Moakes
2 parishioners

Cllr E Every
Cllr S Austen
Cllr D Warman
Cllr S Pittock
Emma Grima, ECDC

Cllr A Arnold
Cllr J Pearson
Cllr R Hobbs
Cllr C Phillips

1. APOLOGIES

Apologies were received and accepted from Cllr A Whelan and Cllr C Whelan.

2. COUNCILLOR REQUESTS FOR DISPENSATIONS

There were no requests for dispensations.

3. DECLARATIONS OF INTERESTS

There were no declarations of interests.

4. MINUTES OF THE LAST MEETING HELD ON THE 27TH JUNE 2016 AND MATERS ARISING

Minutes of the last meeting held on the 27th June 2016 were agreed and signed as a true record, with the correction to the last sentence of item 14 to read "Members agreed to adopt a policy that only the Union flag, St George's flag and the Council's flag will be flown, so the Red Ensign will not be flown, with the exception of Cllr Hobbs."

Pages 1519, 1520, 1521, 1522, 1523 and 1524 refer.

Matters arising – Page 1520, item 7 – The Mayor confirmed he had sent a letter to Cambs County Council as requested by Cllr Rouse. Page 1521, item 11 (v) – The Mayor informed members, following consultation with all councillors, the website contract had been awarded to the lowest of the three quotes received.

5. TO RECEIVE UPDATE ON SECTION 106 FROM EMMA GRIMA, COMMERCIAL DIRECTOR, ECDC

Emma Grima informed members there was currently a Section 106 pot of £4.5 million, held by ECDC for the whole of the district. £63,000 (POS) and £43,000 (CI) were applicable to Ely, from this pot. ECDC will spend this on areas they own in the first instance. They are currently undertaking a community facility audit. They are looking to undertake consultation on this pot of money and work with parishes when determining how to spend this. She reported the City of Ely Council's Section 106 pot was currently £48,000 (CI) and £55,000 (POS).

As the cinema development is on track there will be CIL money from this development which will be paid to this Council. This will be £14,056 in October, £13,000 in November and £26,000 in April 2017, or when the doors open, depending on whichever is the sooner. There will be CIL money from the Octagon Business Park and the development of the North of Ely. She also informed members that money from ECDC's pot was being held for projects in Queen Adelaide and Prickwillow. The Clerk agreed to contact both villages to see if there were any projects they may wish to spend this on, that would meet the criteria for this money.

ECDC will be submitting a planning application for the car park extension at Angel Drove. Contractors will be commencing on site in December 2016 with regards to the Ely Southern By-pass. ECDC have now appointed a contractor and supplier with regards to the Leisure Centre and work will commence on site on the 28th September.

Update on Section 106 from Emma Grima continued.....

Cllr Every sought clarification on whether CIL money could be spent on staffing costs. Emma Grima confirmed that parish councils could, if the extra staff were needed as a result of growth. Although there is a preference to spend on infrastructure. Emma Grima also confirmed parish councils have to show evidence that they have undertaken consultation with local residents.

The Mayor thanked Emma Grima for her informative presentation and she left the meeting at 7.35 pm.

6. CHAIRMAN'S ANNOUNCEMENTS

The Chairman/Mayor informed members of the Battle of Britain Service on the 18th September, his Mayoral Charity Quiz night at the Maltings on the 20th October at 7 pm and the Civic Service on the 9th October at 4 pm.

7. QUESTION TIME

Mrs Haynes, a parishioner asked who the Council had contacted in Chettisham with regard to the Rural Services Grant from ECDC. The Clerk informed her it was one of the church wardens. He had agreed to arrange a meeting of Chettisham PCC to discuss possible projects for this grant.

8. MAYOR'S ENGAGEMENTS & REPORT

The Mayor had attended a meeting with Clearview; the Ely College transfer celebration; the Royal Society of St George Reception at Buckden Towers; the annual reunion of the Royal Anglians; the Ely Folk Festival Morris Men procession; the dedication of the RAF Hospital windows in St Peter's Church; Annie production at the Maltings; a briefing meeting with Darren Hill, ECDC; a further meeting with Clearview and he had met with John Hill, ECDC. He was also a guest at the Hereward Rotary meeting; attended Thor Labs Summer Party; met with fitness instructor regarding the use of St John's Road MUGA; attended the Fenland District Council reception and met with Air Broadband.

9. PLANNING

Reports of a Planning Committee meeting held on the 27th June 2016 and immediately prior to this meeting were received.

10. INFORMATION ONLY ITEMS

The following information only items were received:-

Tree work:- 6 Cambridge Road, Ely; 5 Cardinals Terrace, Broad Street, Ely; 10 Cromwell Road, Ely
Street Naming and Numbering:- Quaveney, 65 Downham Road, Ely; The Broken Spoke, 34 Ely Road, Prickwillow, Ely; 6 new commercial units – 12, 14, 15, 16, 17 & 19 Century Park, Lynn Road, Chettisham, Ely; Hawthorns, 173 Lynn Road, Ely

Notification of road closures:- A10 southwest of B1411 roundabout from 1.8.16 – 30.11.16 (formation of the new underpass); Mile End Road level crossings – 9 - 10 & 11-12 October between 22.00 – 06.00 hrs

Notification of bus service changes:- 9/X9 changes to time and route

The Clerk

Proposed disabled persons parking bays – Members had no objections to the proposed disabled parking bays in the vicinity of 29 St Ovins Green and 4 High Barns, Ely.

11. COMMITTEE REPORTS

(i) PERSONNEL, FINANCE AND GOVERNANCE – The Mayor presented a report of a meeting held on the 11th July, which was approved. The Clerk informed members the Council's existing Internal Auditor had confirmed he would not be continuing with this service. Therefore, the Clerk will look at other providers of this service. The Mayor proposed the new, revised Standing Orders and Financial Regulations for the Council be approved and adopted. This was seconded by Cllr Hobbs and unanimously approved. The Mayor signed these two documents. Members agreed following consideration of the pros and cons of having a different pension scheme for new employees, the Council would continue with the current pension scheme only. Cllr Every raised her concerns that an issue with regard to the Maltings had been discussed at this meeting and not at an Assets and Acquisitions Committee meeting. The Clerk explained due to the length of time before the next meeting of Assets and Acquisitions, it was discussed at Personnel, Finance and Governance instead. She had agreed to try and ensure this did not happen in the future.

Committee Reports continued

- (ii) ENVIRONMENT – No report as Committee had not met. The next meeting will be held on the 15th August.
- (iii) RECREATION AND CEMETERY – Cllr Phillips presented a report of a meeting held on the 18th July, which was approved. Members had approved the quote from Haines Tree Services for the work to trees required within the 6-12 months following the tree audit. Quotes were being obtained for new equipment in the Park. A request had been received by a parishioner for the provision of outdoor gym equipment. It was agreed the Council would suggest that this be funded from the remaining Section 106 money from Sainsbury’s, when the Council is consulted on what this should be spent on. Members had refused a request for a cover on St John’s Road skate park as this would restrict the view from the CCTV camera. A public notice will be placed on the Council’s website, in the Council’s notice board and the local paper, with regards to the proposed deconsecrating of a small area within section CON E of Ely cemetery. The Councillors annual tour of the cemetery will be on the 23rd August.
- (iv) CHRISTMAS LIGHTS – No report as Committee had not met. The next meeting will be on the 1st August.
- (v) ASSETS & ACQUISTIONS – The Mayor presented a report of a meeting held on the 4th July, which was approved. Members noted the update on the progress of the proposed lift for Sessions House. The updates regarding the Maltings and Maltings Cottage were also noted. Cllr Warman confirmed she had met with Emma Grima, ECDC regarding the Barton Road toilets.
- (vi)) ELY/RIBE – No report as had not met.
- (vii) YOUTH FORUM – No report as had not met. Cllr Every confirmed the next meeting would be held in September.

12. WORKING PARTIES/STEERING GROUPS REPORTS

There were no reports.

13. REPORTS FROM EXTERNAL MEETINGS

Prickwillow Village Council – minutes of a meeting held on the 4th July were noted.
 City of Ely Allotment Association – Cllr Hobbs informed members that the Association were now planning to spend the £8000 award from Tesco on putting in water to several of the sites.

14. TO APPROVE AND ADOPT THE CITY OF ELY COUNCIL’S BUSINESS PLAN

The Mayor thanked Cllr Every for producing this document. It was agreed this would be a standing item on the Personnel, Finance and Governance Committee meeting every three months. The Plan will be reviewed every six months by all committees, to ensure that it is being followed and an update can be given as to where they are with this. It will be the responsibility of each Chair to ascertain how the reviews/actions are put through to the Personnel, Finance and Governance Committee. Cllr Phillips proposed that an alteration be made to one of the strengths and one of the threats in the swot analysis. He proposed the first strength be changed to “Councillors are not elected using party labels”, and under threats the last point be removed. This was seconded by Cllr Warman with a vote of 9 for, 2 against and 1 abstention. Cllr Arnold requested her vote against this be recorded in the minutes. Due to a majority this proposal was agreed. The Clerk will make these two amendments and the Mayor will then sign the document.

The two parishioners left the meeting at 8.15 pm.

Cllr Friend-Smith also thanked Cllr Every for all the hard work into producing this document.

15. FINANCE

Members approved the following for payment:

ECDC	1044.00	paid by direct debit
ECDC	252.00	paid by direct debit
ECDC	387.00	paid by direct debit
ECDC	891.00	paid by direct debit
ECDC	895.00	paid by direct debit
Worldpay	110.14	paid by direct debit
Vodaphone	68.01	paid by direct debit
British Telecommunications	149.17	paid by direct debit
British Telecommunications	320.08	paid by direct debit

Finance continued

British Telecommunications	31.13	paid by direct debit
Southern Electric	2465.17	paid by direct debit
Francotyp Postalia Ltd	100.00	paid by direct debit
ESPO	131.97	paid by direct debit
ESPO	56.81	paid by direct debit
ESPO	124.30	paid by direct debit
FuelGenie	278.66	paid by direct debit
Greene King Brewing & Retailing	357.86	paid by direct debit
Greene King Brewing & Retailing	200.81	paid by direct debit
Greene King Brewing & Retailing	337.87	paid by direct debit
Lex Autolease Ltd	243.27	paid by direct debit
RGP Security Services Ltd	195.00	110670
Anglian Water	362.07	110671
Infiniti Graphics LLP	212.50	110672
Wicken Coronation Band	200.00	110676
Argos Business Solutions Ltd	19.59	110677
CamAlarms Ltd	119.82	110678
Ely Tool Hire Ltd	54.00	110679
Nisbets	64.69	110680
ECDC	1456.18	110681
GEZE UK Ltd	156.00	110682
Cooleraid Ltd	9.48	110683
Thurlow Nunn Standen Ltd	65.78	110684
Ensign Solutions Ltd	75.00	110685
AmeyCespa Ltd	26.20	110686
Allen's Skip Hire Ltd	120.00	110687
City Cycle Centre	16.20	110688
Littleport Band	200.00	110689
CSD Brass	200.00	110690
NVCS Ltd	82.35	110691
Ely Museum	5684.25	110692
CCTV Volunteer	10.80	110693
Churches Fire Security Ltd	716.04	110694
Trade UK	40.10	110695
G & J Peck Ltd	186.32	110696
Jewson Ltd	157.02	110699
Labour-tech Recruitment Ltd	363.20	110697
ESPO	1550.45	110698
Millennium Pest Control Ltd	66.00	110700
Cooleraid Ltd	40.08	110701
Gordon Harrison	70.54	110702
Simpson's Nurseries Ltd	80.03	110703
Somersham Town Band	200.00	110704
Fenland Leisure Products Ltd	127.20	110705
BFS Group Ltd	992.40	110674
Barclaycard	253.50	paid by direct debit
Greene King Brewing & Retailing Ltd	503.27	paid by direct debit
British Telecommunications	26.88	paid by direct debit
ECDC	23.00	110675
Worldpay	83.68	paid by direct debit
Deeping Direct Deliveries	96.00	110706
Wider Plan Ltd	253.20	110707
Mr Simms Old Sweet Shoppe	36.00	110708
Breckland Brass Band	200.00	110709

Finance continued

ESPO	73.08	110698
Barclays	165.28	paid by direct debit
ECDC	320.00	110710
Ensign Solutions	135.00	110711
G & J Peck Ltd	255.66	110712
British Telecommunications	72.00	paid by direct debit

Payments relating to staff since meeting on the 27th June 2016

Salaries and wages	£15818.19
Inland Revenue (tax & NI)	£4156.92
Pension fund payments	£5049.54

Members noted and approved the bank reconciliation for the 30th June 2016