



**MINUTES OF A MEETING OF THE CITY OF ELY COUNCIL HELD IN THE MALTINGS, SHIP
LANE, ELY AT 7.00 PM ON MONDAY, 3RD MAY 2016**

PRESENT:

Deputy Mayor, Cllr I Lindsay
Cllr S Friend-Smith
Cllr M Lansell
Cllr P Moakes
Cllr A Whelan

Cllr C Phillips
Cllr M Rouse
Cllr D Warman
Cllr S Austen

Cllr A Arnold
Cllr J Pearson
Cllr R Hobbs
Cllr C Whelan

1 parishioner

Ms J Philpott, Manager ESACT

In the Chairman's absence, the Vice-Chairman, Cllr Lindsay chaired the meeting.

1. APOLOGIES

Apologies were received from Cllrs Pittock and Every.

2. COUNCILLOR REQUESTS FOR DISPENSATIONS

There were no requests for dispensations.

3. DECLARATIONS OF INTERESTS

Cllr Rouse declared an interest in his capacity as a County Councillor in agenda item 5, and left the meeting while this was being discussed. Cllr Hobbs declared an interest in his capacity as a District Councillor in agenda item 18. He left the meeting when this item was discussed. They both signed the Register of Interest Book, pages 143 and 144 respectively.

4. MINUTES OF THE LAST MEETING HELD ON THE 4TH APRIL 2016 AND MATERS ARISING

The minutes of the last meeting held on the 4th April 2016 were agreed and signed as a true record. Pages 1495, 1496, 1497, 1498, 1499 and 1500 refer. There were no matters arising.

Cllr Rouse left the meeting at 7.05 pm, while item 5 was being discussed.

5. PRESENTATION BY MS JO PHILPOTT, MANAGER OF ELY AND SOHAM ASSOCIATION FOR COMMUNITY TRANSPORT

The Deputy Mayor welcomed Jo Philpott to the meeting. Jo had provided each councillor with a leaflet explaining about ESACT and a list of outings, they offer to their subscribers. She explained they provide a service to those who live in a rural location with limited or no access to public transport; that have to rely on family and friends to take them places and have difficulty using local transport due to age or disability. There is a small annual membership fee of £10 per person, with those that hold a Cambridgeshire bus pass paying half fare after joining. Cllr Arnold asked why Prickwillow and Stuntney areas were not included and she explained that they were in a different zone. The leaflet she had provided was only for zone A.

Ms Philpott left the meeting at 7.15 p and Cllr Rouse returned to the meeting.

6. CHAIRMAN'S ANNOUNCEMENTS

There were no announcements.

7. QUESTION TIME

Cllr Rouse in his capacity as a County Councillor informed members he would be attending the County Council's Full Council meeting next week, were there were six motions before the Council.

Cllr Hobbs in his capacity as a District Councillor thanked the City of Ely Council in their participation in the Eel Weekend with regards to the Town Crier Competition. The whole weekend had been very well attended and enjoyed by all. It was agreed the Vice-Chairman would write to Mrs Tracey Harding at ECDC, who had arranged the whole weekend and thanked her for organising such a good weekend. Cllr Hobbs also confirmed the first cinema tickets for the new cinema would be on sale on the 14th February 2017.

Mrs Holden, a parishioner said the East Cambs Access Group would like to place on record their appreciation of The City of Ely Council's new commitment to inclusion and equality over the past two years. They had been pleased to welcome their representative to our fortnightly Plan Vetting Meeting and look forward to working with them over Access Issues in Ely in the future.

8. MAYOR'S ENGAGEMENTS & REPORT

The Mayor had attended an interview with Richard Wilson, Church Mission, Melbourne, Australia; attended a Post-16 Service Delivery network meeting; judged the Police competition ArtReach; City Centre Forum; Language Cafe meeting; met with Lucy Frazer MP; Ely Rotary Charter Night; Tea for two Military band concert; had meetings re bin store, with the SEND department at Ely College and Tea for Two regarding their licence. She met with Ely Arts Festival; had a Chamber of Commerce meeting; met with John Hill, ECDC; met with a resident regarding the precept; held a charity event with Cambridge United doing a talk on volunteering and also a charity event with a mile of coins in the High Street. She had also attended an ESACT meeting; met with Age UK; had steering group meetings with Ely Cathedral Business Group; attended Fenprobe AGM; Tourism seminar; meet with Sue Loaker, Crime Reduction Officer regarding Sue's Essentials; Ely College RIB meeting; LEP Skills meeting regarding Enterprise Ambassadors; lighting of the Beacon for the Queen's 90th birthday; attended Ely Museum induction session; visited Ely Scouts for their activity; 4th Dimension Show at the Maltings; Civic Service to celebrate the Queen's 90th birthday; Chamber of Commerce Learning and Skills Sector meeting; Interviews for Assistant Venue Manager at the Maltings; meeting with the CCTV Volunteer operatives; Post-16 Skills provider meeting; Chamber of Commerce/ECDC Eel throwing competition and the Eel Day and Town Crier Competition.

The Deputy Mayor had attended Ely Folk Festival AGM; Community Panel; Fenland Poet Laureate Award; Stained Glass Museum evening; Mayor's Charity event at St Peter's Church; Mayor's Charity mile of coins; Ely Museum Trustees training; Beacon lighting for the Queen's 90th birthday; Friends of Ely Library Coffee morning; Eel Parade and the Town Criers' Dinner.

9. PLANNING

Reports of a Planning Committee meeting held on the 4th April 2016 and immediately prior to this meeting were received.

10. INFORMATION ONLY ITEMS

The following information only items were received:-

Tree work:- Littleport House, 2 Redman Close, Ely; 16 Mulberry Way, Ely; 8 Mulberry Way, Ely;

Notification of tree work:- Notification of Street Naming & Numbering:- 2J Merlin Court, Lancaster Way Business Park, Ely; land opposite 15-18 Jubilee Terrace, Ely; 24 Henley Way, Ely; 23 Teasel Drive, Ely

Letter from John Hill, ECDC

Email from C Connor re Ely fireworks – members agreed that as this has always been put on by volunteers, they felt there were other organisations which could help better than the Council. However, it was agreed the Clerk would provide members with more information on Ely XT.

11. COMMITTEE REPORTS

(i) PERSONNEL, FINANCE AND GOVERNANCE – No report as Committee had not met. The Clerk updated members on the progress regarding the moving over to on-line banking. She had compared the services offered by Barclays, the Council's current banking provider and Lloyds. Lloyds were more flexible and had cheaper rates. Cllr Hobbs proposed the Council opened up an on-line account with Lloyds and closed our account at Barclays. This was seconded by Cllr Lindsay and unanimously approved.

(ii) ENVIRONMENT – No report as Committee had not met.

11. COMMITTEE REPORTS continued

- (iii) RECREATION AND CEMETERY – No report as Committee had not met.
- (iv) CHRISTMAS LIGHTS – No report as Committee had not met. Cllr Arnold reported they were going to present the volunteer certificates to USAF Mildenhall Christmas Lights volunteers on the 3rd June.
- (v) ASSETS & ACQUISTIONS – Cllr Lindsay presented a report of a meeting held on the 25th April which was approved. Members noted the update regarding the progress with a possible lift for Sessions House. Cllr Lindsay informed members a quote had now been received from Purcell Miller Tritton with regards to the cost of all the plans, supporting documents etc for the submission of a Listed Building planning application for the insertion of a lift in Sessions House. This was at a cost of £7490 plus VAT. No other quotes had been obtained due to the specialist nature of the work involved and the fact that they had already undertaken the pre-application submission on the Council’s behalf. If another company had been sought they would have to repeat this work, which would increase the price. Cllr Moakes proposed this quote be accepted. This was seconded by Cllr Austen and approved by members. It was also noted that Highfields School was moving forward with the Maltings Cottage and is currently looking at costs and funding. Cllr Hobbs asked if the Maltings should have its own Committee/ Working Group. Cllr Lindsay explained to members that when Cllr Every steps down as Mayor on the 16th May, she will be the ‘champion’ for the Maltings. The day to day issues are dealt with through the Clerk and Mayor if needed, with more strategic issues being discussed at the Assets and Acquisitions Committee. It was agreed that an update on the Maltings will be on all future Full Council agendas.
- (vi) ELY/RIBE – No report as had not met.
- (vii) YOUTH FORUM – No report as had not met.

12. WORKING PARTIES/STEERING GROUPS REPORTS

There were no reports.

13. REPORTS FROM EXTERNAL MEETINGS

Receive annual update from the Clerk regarding the Service Level Agreement between ECDC, City of Ely Council and Ely Museum – members raised a few concerns regarding some of the detail in the SLA and the Clerk agreed to check the accuracy of the agreement.

14. TO APPROVE APPOINTMENT OF THE ASSISTANT VENUE MANAGER FOR THE MALTINGS

The Clerk informed members that an offer had been made to a suitable candidate, but unfortunately they had turned this down. The position will now be advertised again.

15. TO MAKE COMMENTS ON A STREET TRADING CONSENT APPLICATION

Members unanimously agreed to support this street trading consent application.

16. TO MAKE COMMENTS ON THE TOTAL TRANSPORT CONSULTATION

Cllr Lansell had drafted the following comments on behalf of the Council.

‘The City of Ely Council is in favour of the plans to introduce the flexible minibus service, and agree that it should be made available to all when not in use for school journeys.

We support replacing routes 117 (Ely-Upware), 125 (Ely-Little Downham) and 129 (Ely-Brandon Creek) with the flexible minibus service. The current provision on those routes is extremely limited, and the minibus should provide a much improved service for users.

We also support plans to allow the mixing of primary and secondary pupils as well as other passengers on school services. We expect the mixture of ages will provide a civilising influence leading to improved behaviour on school services. Such mixing of users already occurs in places such as London where pupils travel to school on regular public transport.

We have no issues with the proposal to increase efficiency of school service operations by allowing services to arrive or depart up to 20 minutes before or after the school day.’

Members agreed these comments will be submitted to the consultation.

17. TO CONSIDER REQUEST FOR FINANCIAL ASSISTANCE FROM AGE CONCERN REGARDING PROPOSED NEW COMMUNITY WARDEN SCHEME IN ELY

The Council was unable to support this request. The Clerk will advise Age Concern they could make an application for financial assistance through the Council's annual grant process.

Cllr Hobbs had declared an interest, as a District Councillor and left the meeting at 8.25 pm.

18. TO NOMINATE TWO REPRESENTATIVES TO LIAISE WITH ECDC REGARDING THE BARTON ROAD TOILETS

Cllr Lindsay and Cllr Warman were appointed as the two representatives to liaise with ECDC regarding the Barton Road toilets.

19. PERSONNEL ISSUE

Cllr Lindsay proposed that in view of the confidential nature of the business to be transacted, this agenda item should be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 be exercised. This was seconded by Cllr Rouse and unanimously agreed.

Due to the confidential nature of this item, this was discussed in Committee at the end of the meeting.

Mrs Holden, left the meeting at 8.28 pm.

20. FINANCE

Members approved the following for payment:

ECDC	1044.00	paid by direct debit
ECDC	252.00	paid by direct debit
ECDC	387.00	paid by direct debit
ECDC	891.00	paid by direct debit
ECDC	895.00	paid by direct debit
Southern Electric	2520.90	paid by direct debit
Worldpay	137.77	paid by direct debit
ESPO	552.46	paid by direct debit
ESPO	169.31	paid by direct debit
ESPO	413.51	paid by direct debit
British Telecommunications	25.97	paid by direct debit
British Telecommunications	33.44	paid by direct debit
British Telecommunications	319.82	paid by direct debit
British Telecommunications	210.30	paid by direct debit
British Telecommunications	278.40	paid by direct debit
Greene King Brewing & Retailing	1158.62	paid by direct debit
Barclaycard	244.43	paid by direct debit
Lex Autolease Ltd	243.27	paid by direct debit
Vodafone	68.01	paid by direct debit
Barclays	161.47	paid by direct debit
Ely Alterations & Repair	85.00	110525
D Jones	9.99	110526
Cambridge Marketing Ltd	800.00	110527
Thompson Media Partners	96.00	110528
Leak Busters	80.00	110529
ECDC	37.00	110530
ECDC	89.00	110531
Sunflowers	510.00	110532
Anglian Water	345.85	110533
Mr J Yarrow	38.38	110534
C D Clowe	1869.05	110572

20. FINANCE continued

Local World	72.00	110570
Mrs A Arnold	28.98	110569
Gordon Harrison	128.41	110568
Nisbets	100.50	110567
The Elyi Magazine	200.00	110566
Ely & District Training Group	354.00	110565
Rogan Heating Services Ltd	271.67	110564
Ely Central Heating Services Ltd	1095.00	110563
ECDC	2977.24	110562
Simpson's Nurseries Ltd	198.00	110561
Thurlow Nunn Standen Ltd	78.00	110560
Cambridgeshire Turf Nurseries	180.00	110559
B I Catering Equipment Services	462.07	110558
Blue Shed Studios	360.00	110557
Deeping Direct Deliveries	144.00	110556
Infiniti Graphics LLP	315.00	110536
Ely Museum	20.00	110555
R G P Security Services Ltd	405.60	110535
CCTV Volunteer	21.60	110554
Jewson Ltd	124.56	110553
First Aid Training Services Ltd	390.00	110552
Cooleraid	4.74	110551
Trade UK	36.99	110550
ESPO	995.04	110547
G & J Peck Ltd	75.83	110548
Labour-tech Recruitment Ltd	221.28	110549
Balfour Beatty Living Places Ltd	483.62	110546
Wider Plan Ltd	253.20	110537
Stand Up Comedy Nights	750.00	110545
HM Revenue & Customs	869.01	110538
Page Fine Jewellery	25.00	110539
Francotyp Postalia Ltd	100.00	paid by direct debit
British Telecommunications	72.00	paid by direct debit
Greene King Brewing & Retailing Ltd	161.88	paid by direct debit
City Cycle Centre	23.27	110544
ESPO	33.46	110547
Sunflowers	204.00	110540
CCTV Volunteer	10.80	110542
CCTV Volunteer	14.40	110543
Labour-tech Recruitment Ltd	28.88	110549
Metro-Rod	192.00	110541
R Harper	39.30	110577
Jewson Ltd	59.98	110553
The Castle Hotel	405.00	110575
Fuel Genie	234.58	paid by direct debit
Mr Hannaford	100.00	110574
ECDC	1.00	110562
AmeyCespa (East) Ltd	44.89	110573

Payments relating to staff since meeting on the 4th April 2016

Salaries and wages	£12858.86
Inland Revenue (tax & NI)	£3519.68
Pension fund payments	£5318.30

Members noted and approved the bank reconciliation against the accounts for the period ending 31st March 2016