



**MINUTES OF A MEETING OF THE CITY OF ELY COUNCIL HELD IN ECDC COUNCIL CHAMBER,
NUTHOLT LANE, ELY AT 7.00 PM ON MONDAY 1ST JUNE 2015**

PRESENT:

The Mayor, Cllr E Every
Cllr A Arnold
Cllr A Whelan
Cllr S Friend-Smith
Cllr D Warman
3 parishioners

Deputy Mayor, Cllr I Lindsay
Cllr R Hobbs
Cllr M Rouse
Cllr C Whelan
Cllr P Moakes

Cllr C Phillips
Cllr J Pearson
Cllr S Austen
Cllr M Lansell

1. APOLOGIES

No apologies were received.

2. COUNCILLOR REQUESTS FOR DISPENSATIONS

There were no requests for dispensations.

3. DECLARATIONS OF INTERESTS

No declarations of disclosable pecuniary and other interests from Councillors as per Standing Order 83b were received.

**4. MINUTES OF THE LAST MEETING HELD ON THE 5TH MAY AND MATTERS ARISING AND
MINUTES OF THE ANNUAL COUNCIL MEETING AND MAYOR MAKING HELD ON THE 18TH
MAY AND MATTERS ARISING**

The minutes of the last meeting held on the 5th May were agreed and signed as a true record. Pages 1419, 1420, 1421, 1422, 1423 and 1424 refer.

Matters arising: Page 1419, item 4 – The Clerk informed members she had received confirmation from Cambs County Council that they do have a County policy on ‘A’ boards. Unfortunately they do not have the manpower or finances to undertake checks to ensure compliance with this policy. Members agreed the Council would undertake a survey of the obstructions in the City Centre and provide the County Council with this information. If necessary, enforcement action could then be taken by the County Council.

Page 1419, item 4 – The Mayor asked Cllr A Whelan if she had anything further to update with regards to Barratts. She confirmed she had nothing further to report. Work was still being undertaken. Although some of the work that has been undertaken is sub-standard and she will be raising this with Barratts, as she is planning to write to them again in a personal capacity. Members agreed it would be a good idea to invite a representative from Barratts to attend a Full Council meeting regarding these issues.

Page 1421, item 10 – The Clerk informed members the request from the Prickwillow Engine Museum for funding for work required to the old Ely Fire Engine, was incorrect. The members had approved a payment of £466, but unfortunately an item had been missed from the request and further funding of £27 was required. Members unanimously approved this extra funding, with a total now of £493.

Page 1421, item 10 – The Mayor confirmed she had written to AmeyCespa regarding the criteria for applications to their Community Fund. She had not received a response. Cllr Pearson confirmed there was now a further grant on their website, with a closing deadline in September. This looked very similar to the previous one.

Minutes continued

The minutes of the Annual Council Meeting and Mayor Making held on the 18th May were agreed and signed as a true record. Pages 1425, 1426, 1427 and 1428 refer. There were no matters arising.

5. NORTH ELY UPDATE

Melissa Reynolds, Senior Planning Officer – North Ely, from ECDC gave an update to members on the North of Ely developments. She gave background information regarding the two planning applications, with details of the developments. On the 5th November 2014, the planning application by Endurance Estates was approved by ECDC, subject to the completion of a Section 106 legal agreement. They had made good progress and were close to signing this. The Church Commissioners planning application was also subject to the same condition and this would hopefully be signed in July. Both of the applications were outline. They have strategic conditions, which set out how these will be developed. A Design Code will also need to be agreed. Both will have to submit a discharge of conditions application, which the City of Ely Council will be able to comment on. She reported the school site is currently under construction and due to open in January 2016.

Cllr Moakes said the parking in the newer estates in Ely had not been designed very well and lessons should be learnt from these. Need to ensure this is not repeated in these developments. Cllr Rouse agreed and said this would be picked up in the Design Code.

Cllr Rouse asked what safeguards/measures would be put in place to ensure the roads are built to an adoptable standard for Cambs County Council to adopt. Melissa Reynolds said that most of this falls out of Planning control and is governed by Highways. They will be required to be of an adoptable standard and they will endeavour to keep on top of this and raise any issues with Highways. Cllr Hobbs said that this would not only have an impact on the North of Ely, but also the rest. He asked if they were in discussions with the Princess of Wales site regarding health provision. Melissa Reynolds confirmed the money for health provision would come through CIL. She agreed to confirm the current situation with this and provide the Clerk with an update.

Cllr Friend-Smith raised her concerns that there may be multiple developers, and the troubles that have been experienced in the South, with parcels of land not joining up. Melissa Reynolds confirmed that legally ECDC had no control over how many developers there were.

The Mayor thanked Melissa for her informative and detailed update.

Melissa Reynolds left the meeting at 7.40 pm.

6. CHAIRMAN'S ANNOUNCEMENTS

The Mayor introduced all the Councillors to each other, as this was the first Full Council meeting since the election. She hoped they had all read their Standing Orders. She reminded members if they were unable to attend a meeting, they needed to give apologies and there needed to be a good reason. When members are delivering a report they should ensure they stand when they do this and should always address the Chair. Members can attend all meetings, but can only vote on those that they are a member of. The Mayor explained the current councillor vacancy would be filled by co-option, as following an election, Councils have 35 days to co-opt to fill a vacancy. She explained how a co-option worked and members agreed that if a person applying for co-option was unable to attend the Full Council meeting when this was being considered, it would be acceptable for them to provide a short recording of the reasons why they wish to be a parish councillor.

7. QUESTION TIME

The Mayor informed those present, that item 21 would be discussed in Committee at the end of the meeting. Due to the confidential nature of this item, members of the public would be excluded from the meeting.

Cllr Rouse, in his capacity as a County Councillor reported that County Council Committee membership had been changed and he was now only on the Highways Committee. He reported the County Council would be opening the new cycleway between Sutton and Witchford on Tuesday, 3rd June. As a District Councillor he was the Vice-Chairman of Planning, so would be unable to attend City of Ely Council Planning meetings, but may observe. Cllr Austen was also on ECDC Planning Committee, so would be in the same situation.

Cllr Hobbs in his capacity as a District Councillor informed members ECDC had undertaken a public consultation in Ely Library regarding the leisure village and cinema. This will go to Full Council in July for approval of funding.

Question Time continued

Mrs Haynes, a parishioner informed members the layout of the tables for the meeting was not suitable, as some people had their back to the public, so they could not hear properly. She also requested that when people spoke they needed to speak into the microphones.

Mr Pittock, a parishioner felt that the air conditioning unit was also very noisy, making it harder to hear what members were saying.

Mrs Holden, a parishioner said that the Access Group were still not happy with what has been done at Sessions House. She hoped that they would be able to meet to go through the Access Audit, which the Council had commissioned. The Mayor confirmed she would arrange a date for this. Mrs Holden reported she had met with the engineer regarding the lift in the courtroom and they had agreed to send a report to the Council. The Clerk confirmed this had not been received yet. Mrs Holden confirmed the Access Group would be willing to help with the survey in the City Centre regarding obstructions and 'A' boards. She also confirmed that Cllr Lindsay will continue attending Access Group meetings.

8. MAYOR'S ENGAGEMENTS & REPORT

The Mayor had been the MC of the Chamber of Commerce's Grow your Business through People seminar at Ely Cathedral; met with the Dean, who had agreed to be her chaplain for a further year and host her Civic Service on Sunday 11th October, as part of the Harvest Festival. Had attended the Cathedral Business Group Exhibition; Bartram's fund raising coffee morning for the Stroke Association and the Open University Awards Ceremony at Ely Cathedral.

The Deputy Mayor had attended the Change of Command Ceremony at RAF Mildenhall.

9. PLANNING

Reports of a Planning Committee meeting held on the 18th May 2015 and immediately prior to this meeting were received.

10. INFORMATION ONLY ITEMS

The following information only items were received:-

Notification of tree work:- 9 The Paddock, Ely; Norfolk House, 38 Cambridge Road, Ely; 28A Northwold, Ely; 70 Fleetwood, Ely; 1 Elysian Close, Ely;

Street Naming & Numbering:- renaming of The Bungalow, Branch Bank, Prickwillow to Magnolia House

Notification from ECDC advising of the adoption of the East Cambridgeshire Local Plan, publication of the

Inspector's report related to the Local Plan and notification of their intention to update their consultation database

Notification of full road closure of Mile End Level Crossing – 1-2 August 2015 (22.30-09.00)

Clerks & Councils Direct

The Clerk magazine

Letters from ECDC regarding Section 106. *Cllr Hobbs agreed to speak to residents in Queen Adelaide to see if they could identify areas for the Section 106 funding to be spent on.*

11. COMMITTEE REPORTS

(i) PERSONNEL, FINANCE AND GOVERNANCE – No report as Committee had not met. The Mayor requested new members for the Sessions House Phase II Working Party, as due to the elections this was now short by one member. Cllr Rouse stepped down to enable a new councillor to have an input. It was agreed the membership of this Working Party would be Cllr Lindsay, Cllr Phillips, the Clerk and Deputy Clerk and new members Cllr Moakes and Cllr Friend-Smith. The Mayor also invited Mrs Holden as an advisor.

(ii) ENVIRONMENT – No report as Committee had not met. The next meeting will be held on the 8th June. Cllr Arnold reported all the hanging baskets were now in place.

(iii) RECREATION AND CEMETERY – No report as Committee had not met.

(iv) CHRISTMAS LIGHTS – No report as Committee had not met.

(v) ASSETS & ACQUISITIONS – No report as Committee had not met.

(vi) ELY/RIBE – No report as had not met.

(vii) YOUTH FORUM – No report as Committee had not met.

12. WORKING PARTIES/STEERING GROUPS REPORTS

The Mayor proposed that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 be exercised. This was seconded by Cllr Lindsay and unanimously agreed. *Due to the confidential nature of this item, this was discussed in Committee at the end of the meeting.*

CCTV - a verbal report was given in Committee at the end of the meeting.

13. REPORTS FROM EXTERNAL MEETINGS

Prickwillow Village Council – minutes of a meeting held on the 12th May were noted. Cllr Hobbs said that Prickwillow needed to provide an evidence base of the speeding cars etc and perhaps should join the Speedwatch Scheme. Cllr Arnold confirmed that they had already done this, but were waiting to hear back from the Police. Ely Museum – Cllr Phillips informed members he had attended 2 meetings of the trustees and at the last one they had received a presentation by the Chairman regarding the extension to the Museum. This was going to cost £1.5 million, but hopefully 80% of this would be funded by the Heritage Lottery Fund. The project will take approximately four years. The plan is to refurbish the current building and put a second storey on the Vernon Cross Room. They will however, have to raise £300,000 locally and will have a public fundraising project. The Chairman will consult the Council on their proposals.

14. TRAFFIC ISSUES WITHIN PARISH

The Mayor informed members the Council needed to look at all the traffic issues within the Parish. It was agreed the best way to do this would be to form a Working Party. Members appointed on to this were Cllr A Whelan, Cllr C Whelan, Cllr Lansell, Cllr Rouse, Cllr Warman, Cllr Arnold and Cllr Austen. Cllr Hobbs said the Council may need to use money from CIL and Section 106 to fund the solutions. It was agreed the Council would work with all the agencies to resolve these issues.

2 parishioners left the meeting at 8.45 pm.

15. ANNUAL RETURN FOR THE YEAR ENDED 31ST MARCH 2015

A proposal for the approval of the accounts and the signing of the Annual Governance Statement for the Annual Return and the Supporting Statement was put forward by Cllr Hobbs and seconded by Cllr Moakes. This was unanimously approved and the Mayor and the Clerk signed the Annual Statement, Annual Governance Statement and the Supporting Statement.

16. STATUTORY RESOLUTION UNDER REGULATION B1(5)

Cllr Lindsay proposed the Council pass a resolution from the 1st June 2015, that Sebastien Villatte be specified as a pensionable employee under Regulation B1(5) of the Local Government Regulations 1986 (as amended). This was seconded by Cllr Moakes and unanimously approved.

17. TO DISCUSS REPORT FROM ELYSIAN ASSOCIATES REGARDING VAT REGISTRATION

This item was deferred until the next Full Council meeting.

18. CONSULTATION LETTER FROM CAMBS COUNTY COUNCIL REGARDING PROPOSED THIRD REVISION OF THE LOCAL VALIDATION LIST FOR APPLICATIONS FOR PLANNING PERMISSION

The Council did not wish to make any comments on this consultation.

19. CONSULTATION ON ECDC’S DRAFT FOOD SAFETY AND DRAFT HEALTH & SAFETY ENFORCEMENT POLICIES

Members agreed Cllr Hobbs and the Mayor would look at this consultation and make comments on behalf of the Council.

Cllr Rouse left the meeting at 8.55 pm.

20. ELECTORAL REVIEW OF CAMBRIDGESHIRE: DRAFT RECOMMENDATIONS

Members agreed Cllrs Phillips and Lansell would look at this consultation and make comments on behalf of the Council.

21. COUNCIL SERVICES

There were no matters to discuss.

22. FINANCE

Members approved the following for payment:

Internet Marketing Company	24.00	paid by direct debit
Barclays	27.92	paid by direct debit
Barclaycard	1831.60	paid by direct debit
ECDC	887.00	paid by direct debit
ECDC	250.00	paid by direct debit
ECDC	384.00	paid by direct debit
Armourstore Self Storage Ltd	207.60	paid by direct debit
ESPO	234.97	paid by direct debit
ESPO	645.67	paid by direct debit
British Telecommunications	36.30	paid by direct debit
British Telecommunications	63.36	paid by direct debit
Southern Electric	25.64	paid by direct debit
Southern Electric	110.71	paid by direct debit
Shire Leasing	242.70	paid by direct debit
Francotyp Postalia Ltd	72.00	paid by direct debit
Penny Chase	650.00	109978
British Telecommunications Ltd	28.92	109979
March Brass 2000	200.00	109980
Ely Tyre Services	272.59	109981
Hancox Electrical Contractors	349.66	109982 & 109983
Labour-tech Recruitment Ltd	126.00	109984
Cooleraid Ltd	9.48	109985
Jewson Ltd	10.54	109986
G & J Peck Ltd	507.88	109987
Mr M Pinion	7.00	109988
Gordon Harrison	255.88	109989
Ely College	10.00	109990
CamAlarms Ltd	174.00	109993
ESPO	95.20	109991
Aztek Services Ltd	36.00	110011
Ely Museum	3527.00	109994
Soham PCC	400.00	109995
Trade Uk	58.24	109996
BT Payment Services Ltd	94.22	109998
BT Payment Services Ltd	48.92	109997
Labour-tech Recruitment Ltd	63.00	109999
Wider Plan Ltd	112.54	110001
ESPO	338.17	paid by direct debit
CamAlarms Ltd	197.69	110002
F I Whipp	200.00	110003

Finance continued

Labour-tech Recruitment Ltd	63.00	110004	
ESPO	31.53	110005	
Middle Fen & Mere Internal Drainage Board	79.38		110006
J' Catering	669.75	110007	
K Ellis	2245.50	110008	
G & J Peck Ltd	51.53	110009	
Daniel Block	168.00	110010	

Payments relating to staff since meeting on the 5th May 2015

Salaries and wages	£9793.52
Inland Revenue (tax & NI)	£3130.43
Pension fund payments	£4634.43

Members noted and approved the bank reconciliation against the accounts for the period ending 30th April 2015

Members went into Committee at 9.00 pm to discuss item 12.