

**CITY OF ELY COUNCIL
PERSONNEL, FINANCE AND GOVERNANCE COMMITTEE
MINUTES OF A MEETING HELD AT 7.00 PM ON
19TH MAY 2014**

PRESENT:

The Mayor, Cllr E Every
Cllr C Phillips
Cllr A Whelan

Cllr E Griffin-Singh Cllr B Ashton
Cllr R Hobbs Cllr I Lindsay

1. APOLOGIES

Apologies were received from Cllr Yates.

2. REQUEST INTENTION OF THOSE IN ATTENDANCE WHO WISH TO SPEAK ON AN AGENDA ITEM *as per standing order 83 b*

There were no intentions to speak declared.

3. MINUTES OF THE LAST FINANCE AND PERSONNEL COMMITTEE MEETING (HELD ON THE 24TH MARCH 2014) & MATTERS ARISING

Minutes of the last Finance and Personnel Committee meeting held on the 24th March 2014, were agreed and signed as a true record. Pages FP 253 and 254 refer.

There were no matters arising.

4. BUDGET UPDATE

Members noted the budget update, dated the 13th May 2014. There were no significant variances. Members agreed there should be a breakdown of all Section 106 monies and Community Infrastructure Levy contributions on the budget updates. This will show the amounts received, allocated, spent and remaining.

5. POSSIBLE SECTION 106 APPLICATIONS:-

Ely City Football Club – floodlights – Members considered the request again from the Ely City Football Club, for funding from Section 106 monies for upgrading floodlights. It was proposed by Cllr Ashton and seconded by Cllr Hobbs to contribute 80% of the 50% of the £24,000 they needed to raise, to enable 50% funding from the FFA. This would mean the Council would contribute a sum of £9,600. It was noted that these lights did not need replacing until 2017 and it was felt that this financial contribution could be funded from CIL, rather than Section 106 at that time. There would be conditions that the Football Club would still be in operation in 2017 and that they intend to remain at their current site for the foreseeable future. This was unanimously agreed.

Riverside Improvement Project:- The Clerk reminded members it had been agreed to bring back to this Committee the proposed improvement works for the Riverside, once these had been costed. Costings have now been added to this document to the total sum of £14,770. Members agreed to these works being carried out from the Council's Section 106 monies, in principle, subject to ECDC undertaking the future maintenance. Cllrs Every, Yates and Griffin-Singh will undertake the consultation with local residents to have their say on the proposals.

6. SHARED EQUITY SCHEME ISSUES

There were no issues.

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COMMITTEE CHAIRMAN

14th July 2014

7. TO CONFIRM TRUSTEE TO THE ELY TRINITY DOLE CHARITY

Members noted the letter requesting confirmation that Mr Walter Bebbington be re-elected as the Council's trustee on the Ely Trinity Dole Charity. Members unanimously agreed to his re-appointment.

8. TO CONSIDER ANNUAL GRANT TO RURAL CAMBS CITIZENS ADVICE BUREAU AND TO CONSIDER APPOINTMENT TO CAB GOVERNING BODY

Members discussed the annual grant paid to the Rural Cambs CAB. It was felt that as the Ely office had now merged with Fenland and Huntingdon, there was no guarantee that the grant would actually be spent on Ely parishioners. Therefore it was agreed to request a copy of their annual accounts and report; a list of their membership and how they are financially supported by other parties/parishes. It was also agreed that Cllr Phillips would meet with their Chair of the Trustee Board and then report back to this Committee. He also agreed to become the Council's representative on the CAB's Governing Body.

9. TO CONSIDER REQUEST FROM STAFF MEMBER

Members considered a request from the CCTV Co-ordinator to reduce their working hours from 20 to 6 hours. This was due to them obtaining a full-time position. As it was on a 4 day on and 4 day off pattern it would allow them to work one day a week. Members agreed to this request on a trial period for 6 months. Their contract will be amended to reduce their basic hours to 6. The CCTV Partnership Working Party will also review the administration of the CCTV system.

10. TO CONSIDER LETTER FROM CHEFFINS

Members noted the letter from Cheffins. Cllr Hobbs proposed that the Council move forward with this matter. This was seconded by Cllr Phillips and unanimously approved. The Clerk will request the Council's solicitor check the proposed Heads of Terms.

11. COMMUNICATIONS/PR

There were no communications/PR issues to report.

12. HEALTH AND SAFETY ISSUES

There were no health and safety issues to report.

13. ANY OTHER BUSINESS

The Clerk informed members that a letter had been received from UNISON, notifying of their intention to call staff who were members of their union to ballot on whether they should strike in relation to the pay offer that had been received.

14. DATE OF NEXT MEETING

The next meeting will be on the 14th July 2014.

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COMMITTEE CHAIRMAN

14th July 2014