

**CITY OF ELY COUNCIL
PERSONNEL, FINANCE AND GOVERNANCE COMMITTEE
MINUTES OF A MEETING HELD AT 7.00 PM ON
13TH APRIL 2015**

PRESENT:

The Mayor, Cllr E Every
Cllr I Lindsay

Cllr A Arnold
Cllr N Clarke

Cllr J Yates
Cllr R Hobbs

1. APOLOGIES

Apologies were received from Cllrs Griffin-Singh, Phillips and Ashton.

2. REQUEST INTENTION OF THOSE IN ATTENDANCE WHO WISH TO SPEAK ON AN AGENDA ITEM *as per standing order 83 b*

There were no intentions to speak declared.

3. MINUTES OF THE LAST PERSONNEL, FINANCE AND GOVERNANCE COMMITTEE MEETING (HELD ON THE 23RD MARCH 2015) & MATTERS ARISING

Minutes of the last Personnel, Finance and Governance Committee meeting held on the 23rd March 2015, were agreed and signed as a true record. Pages PFG 14, 15, 16 and 17 refer.

Matters arising:- Page PFG 14, Item 3 – Cllr Yates informed members the Sessions House Working Group, formed to discuss Phase 2 of the building, will be meeting shortly.

4. BUDGET UPDATE

Members noted the budget update statement for the end of the financial year for 2014/15.

5. TO DISCUSS IF THE REQUEST FOR THE FINANCIAL ASSISTANCE, REGARDING THE WORK REQUIRED TO THE OLD ELY FIRE ENGINE CAN BE PROVIDED

Following the end of year budget statement, members unanimously agreed to approve the funding of £466 to the Prickwillow Engine Museum for work required to the old Ely Fire Engine, which is on permanent loan to them from the Council.

6. POSSIBLE SECTION 106 APPLICATIONS:-

There were no possible Section 106 applications suggested. The Mayor reported there could be possible funding from the AmeyCespa Community Fund 2015 Challenge, available to the Council for play areas and community halls. It was agreed to apply through this Fund for improvements to Stuntney play area, which would have been funded through Section 106 funds. It was also agreed to look at whether insulation for the Maltings and the Council office would be eligible for this funding.

7. SHARED EQUITY HOUSING ISSUES

There were no issues to report. Cllr Yates informed members he had recently attended a seminar on Community Land Trusts. He felt the Council should look at this scheme in respect of the Council's existing shared equity housing scheme and whether this would be transferrable to this. This may also be a scheme worth considering for the North of Ely, as it could offer the Council a potential opportunity for another housing scheme, through a CLT.

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8. COMMUNICATIONS/PR

The Mayor informed members the new Community Panel meeting will now be held in May, following the elections.

The Mayor informed members, Cllr Pittock and the Assistant Clerk had met with the commissioned website company to discuss the requirements for the Council’s new website.

9. HEALTH AND SAFETY ISSUES

There were no health and safety issues to report.

Members discussed the need to ensure that regular health and safety audits of the Council’s buildings are undertaken. These will be undertaken by a member of staff and a councillor.

Due to the confidential nature of items 10 and 11 these were discussed in committee at the end of the meeting.

10. MALTINGS AND MALTINGS COTTAGE

11. PERSONNEL ISSUES

12. ANY OTHER BUSINESS

The Mayor informed members of the proposed agreement, drawn up by ADeC for their use of the Maltings. This agreement will be looked at in great detail and amended, as required by the City of Ely Council and will be approved at Full Council.

The Clerk informed members two quotes had been received for the installation of shutters on the bar at the Maltings. It was agreed to recommend to the next Full Council the acceptance of the quote from Russell Millar Ltd at a cost of £1586 plus VAT. This was a little bit more than the other quote, but was for three separate shutters. The other quote was for two, but due to the lower bar at one end, there would need to be alterations to make this shutter fit. It was felt this was not acceptable, due to this being a lower bar for disabled people.

The Clerk informed members of an email received regarding Queen Jubilee sculptures being produced to mark the Queen’s 90th birthday. Members requested the Clerk obtain costings for these.

The Clerk tabled two articles from the latest edition of LCR regarding the new audit framework and the Transparency Code, which were noted.

13. DATE OF NEXT MEETING

To be arranged.

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COMMITTEE CHAIRMAN
2015