

**CITY OF ELY COUNCIL
PERSONNEL, FINANCE AND GOVERNANCE COMMITTEE
MINUTES OF A MEETING HELD AT 7.00 PM ON
6TH JULY 2015**

PRESENT:

The Mayor, Cllr E Every
Cllr I Lindsay
Cllr C Whelan

Cllr A Arnold
Cllr R Hobbs
Cllr A Whelan

Cllr C Phillips
Cllr S Pittock

1. APOLOGIES

Apologies were received from Cllr J Pearson.

2. REQUEST INTENTION OF THOSE IN ATTENDANCE WHO WISH TO SPEAK ON AN AGENDA ITEM *as per standing order 83 b*

No intentions to speak were declared.

3. MINUTES OF THE LAST PERSONNEL, FINANCE AND GOVERNANCE COMMITTEE MEETING (HELD ON THE 13TH APRIL 2015) & MATTERS ARISING

Minutes of the last Personnel, Finance and Governance Committee meeting held on the 13th April 2015, were agreed and signed as a true record. Pages PFG 18, 19 and 20 refer.

There were no matters arising.

4. BUDGET UPDATE

Members noted the budget update, dated the 3rd July 2015. There were no significant variances within the budget. The Clerk highlighted the level of grant support the Council was now providing to Ely Museum and it was agreed to discuss at the next Full Council meeting, whether the Council should continue to support them through the grant application process as well.

5. POSSIBLE SECTION 106 APPLICATIONS:-

There were no possible Section 106 applications suggested.

6. DISCUSSION OF CITY CENTRE FORUM AND YOUTH FORUM

The Mayor clarified the history of the formation of the City Centre Forum and the work it has undertaken. She explained how the Forum had formed the City Centre Forum Sub-Group, which is where the majority of the work is now undertaken, with public seminars. This reports directly to Full Council through notes of their meetings. It was therefore, agreed to recommend to Full Council that the members of the City Centre Forum be moved to 'Representatives to other organisations' and be able to attend the City Centre Forum seminars as the Council's representatives.

Members also discussed the future of the Youth Forum, as this had not met for over a year and had not undertaken any youth activities. It was agreed a meeting should be arranged so members of the Youth Forum could discuss the way forward for this Working Group.

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COMMITTEE CHAIRMAN

7th September 2015

7. TO APPOINT COUNCILLORS AS COUNCIL REPRESENTATIVES ON OUTSIDE ORGANISATIONS

Members unanimously approved the following recommendations:-

Ely Museum – Cllr Lindsay; Paradise Sports Centre – Cllr Lindsay; High & New Barns Steering Group – Cllrs Pearson and Arnold; Trinity Dole – Cllr Phillips; Allotment Association – Cllr Hobbs; Ely/Ribe – Cllr Lindsay

8. SHARED EQUITY HOUSING ISSUES

There were no issues to report.

9. COMMUNICATIONS/PR

The Mayor proposed Cllr Warman is elected as an additional member onto the Communications and Public Relations Working Party, along with Cllrs Phillips, Pittock and herself. She would ask Cllr Pearson if she still wished to be on this Working Party.

10. HEALTH AND SAFETY ISSUES

There were no health and safety issues to report.

Cllr Hobbs volunteered to undertake the regular fire system testing at Sessions House.

11. PERSONNEL ISSUES

The Clerk requested members approve the change in job title for the part-time Recreation and Cemetery Technician to part-time Estates Technician. This was unanimously approved.

The Clerk informed members the agency cleaners had decided not to continue cleaning the Maltings. She requested members approve the Council employ two cleaners direct. Notices advertising these vacancies will be displayed in the Council’s notice boards. The agency will continue to supply weekly cleaners until these two positions have been filled. This was unanimously approved. It was also agreed the cleaner at Sessions House would be put on the same rate of pay as the two new cleaners.

Members also approved advertising for duty managers and bar staff for the Maltings.

12. ANY OTHER BUSINESS

The Mayor tabled the original version of the proposed agreement, drawn up by ADeC for their use of the Maltings. She also tabled a version that the Clerk had produced. This was discussed and it was agreed the Mayor, Clerk and Duty Manager of the Maltings will bring a final version of this to be approved at Full Council.

13. DATE OF NEXT MEETING

The next meeting will be held on the 7th September at 7.00 pm.

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COMMITTEE CHAIRMAN

7th September 2015