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**MINUTES OF A MEETING OF THE CITY OF ELY COUNCIL HELD IN EAST CAMBRIDGESHIRE  
DISTRICT COUNCIL'S COUNCIL CHAMBER, THE GRANGE, NUTHOLT LANE, ELY AT 7.00 PM  
ON MONDAY 30TH JUNE 2014**

**PRESENT:**

The Mayor, Cllr E Every  
Cllr A Arnold  
Cllr N Clarke  
Cllr I Lindsay

Deputy Mayor, Cllr J Yates  
Cllr E Griffin-Singh  
Cllr R Hobbs  
Cllr A Whelan

Cllr C Phillips  
Cllr M Rouse  
Cllr B Ashton

*Mrs V Holden (parishioner) Mrs M Haynes (parishioner) District Cllr S Friend-Smith  
4 parishioners*

**1. APOLOGIES**

Apologies were received from Cllr Pearson. Cllr Tyrrell was not present and had not sent any apologies.

**2. COUNCILLOR REQUESTS FOR DISPENSATIONS AND DECLARATIONS OF INTERESTS**

There were no requests for dispensations.

**3. REQUEST INTENTION OF THOSE IN ATTENDANCE WHO WISH TO SPEAK ON AN  
AGENDA ITEM – as per standing order 83 b**

Mrs Holden declared an intention to speak on either agenda item 10, 17 or 5.

District Cllr S Friend-Smith declared an intention to speak on agenda item 5. Cllrs Hobbs and Rouse declared an intention to speak on agenda item 5, in their capacity as District Councillors.

**4. MINUTES OF THE LAST MEETING HELD ON THE 2ND JUNE AND MATTERS**

The minutes of the last meeting held on the 2nd June were agreed and signed as a true record. Pages 1349, 1350, 1351, 1352 and 1353 refer.

Matters arising:- Page 1350, item 10 – Cllr Phillips informed members he would be reporting back to the next Personnel, Finance and Governance Committee regarding the Rural Cambs CAB.

**5. QUESTION TIME**

The Mayor informed those present, that item 22 would be discussed in Committee at the end of the meeting. Due to the confidential nature of this item, members of the public would be excluded from the meeting.

District Cllr S Friend-Smith asked if there was any progress on the cobbles. She also informed members there is an exhibition at the College tomorrow regarding the cinema proposals, which would be well worth going to look at. Cllr Rouse reported that he had looked at the cobbles with Council officers and have agreed that something needs to be done. Materials have been agreed with the Conservation Officer at ECDC. When work is required on these areas the cobbles will be replaced.

Cllr Rouse, in his capacity as a District Councillor, informed members the site at the end of Angel Drove will have its latest stage of planning applications going to ECDC's Planning Committee on the 4th June.

**Question Time continued .....**

Cllr Hobbs, in his capacity as a District Councillor, informed members he had requested that a presentation on the proposed cinema be given to the City of Ely Council after the public consultation. He also reminded members of the launch of the Active Ely campaign at the Country Park on the 3rd July.

Mrs Holden read a statement regarding issues of access to the Council’s meetings over a number of years and concerns regarding the current planning application for the Magistrates Court. The Mayor responded to Mrs Holden’s statement and requested she forward a written copy of this to the Clerk, she would then be able to respond to each issue raised in this. Mrs Holden agreed to do this, but felt she had made no progress on this yet again. Cllr Hobbs asked what her preferred outcome would be and she responded that she would like the Council to withdraw the Listed Building planning application for the Magistrates Court.

**6. MAYOR’S ENGAGEMENTS & REPORT**

The Mayor had attended the new Forces Recruitment Agency on Lancaster Business Park; the Alconbury Class of 2014 graduation at Ely Cathedral; a meeting regarding the launch of the Careers Fair; visited the Primary Sports Day at Littleport Leisure Centre; attended a St Ives Town Council Full Council meeting with Cllr Arnold; the opening of Ely College’s new Science Centre; the rehearsal for Etheldreda’s Procession; the AGM of Cambridgeshire Cruise Bereavement Care; the Summer Picnic at Ely St John’s Primary School; Ely Sinfonia’s Concert in the Cathedral and St Etheldreda’s Procession. She had also attended the Royal Anglian Regiment Reunion; Little Downham Youth Club; Ely College’s Year 7-10 awards in the Cathedral; visited Papworth Trust Cambridge Centre for Disability Open Day; Armed Forces Day Concert at St Neots and the 125th Anniversary of laying the foundation stone at St Peter’s Church.

The Deputy Mayor had attended the Link 4 Growth Networking event, Cambridge Midsummer Fair and Cambridgeshire County Forum.

**7. PLANNING**

Reports of a Planning Committee meeting held on the 19th May 2014 and immediately prior to this meeting were received from Cllr Yates.

**8. INFORMATION ONLY ITEMS**

The following items for information only, were received:

Notification of tree work:- Ely Railway Station, Station Road, Ely; 8 The Paddock, Ely; 50 Henley Way, Ely; 51 Prickwillow Road, Ely; 102 Broad Street, Ely; King’s School, The Old Palace, Palace Green, Ely; Annex Hill House, 1 Back Hill, Ely; King’s Acremont Nursery and Pre Prep School, Egremont House, 28 Egremont Street, Ely; 83 Lynn Road, Ely

Changes to bus services

Letter from CCC re Statement of Community Involvement

Letter from Sir B Kerslake, Department for Communities and Local Government regarding brownfield development LCR

**9. COMMITTEE REPORTS**

(i) PERSONNEL, FINANCE AND GOVERNANCE – No report as Committee had not met.

(ii) ENVIRONMENT – No report as Committee had not met.

(iii) RECREATION AND CEMETERY – The Mayor presented a report of a meeting held on the 9th June, which was approved. The Terms of Reference for this Committee were approved and adopted. Four quotations for replacement of the wet pour under the roundabout at Stuntney were tabled. The Assistant Clerk had recommended that the Council try the bonded rubber bark surfacing, as it will be more difficult to be damaged. Cllr Rouse proposed the quote from Active Garden at a cost of £2950 be accepted. This was seconded by Cllr Yates and unanimously approved.

(iv) CHRISTMAS LIGHTS – Cllr Hobbs presented a report of a meeting held on the 23rd June, which was approved. Updates were noted from the Lighting Group and Switch-On Group.

(v) ASSETS & ACQUISITIONS – The Mayor presented a report of a meeting held on the 23rd June, which was approved. Members noted the update regarding the Magistrates Court and approved the repainting of the Portico at a cost of £1200.

**Committee Reports continued .....**

(vi) ELY/RIBE – Group had not met.

(vii) YOUTH FORUM – The Mayor proposed that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 be exercised. This was seconded by Cllr Yates and unanimously agreed.

*Due to the confidential nature of this item, this was discussed in Committee at the end of the meeting.*

**10. WORKING PARTIES/STEERING GROUPS REPORTS**

Communications and PR Working Party – members unanimously agreed to co-opt Cllr Pittock on to this Working Party.

Magistrates Working Party – members unanimously agreed to co-opt Cllr Whelan on to this Working Party.

The Mayor proposed that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 be exercised. This was seconded by Cllr Yates and unanimously agreed.

*Due to the confidential nature of this item, this was discussed in Committee at the end of the meeting.*

CCTV - a verbal report was given in Committee at the end of the meeting.

**11. REPORTS FROM EXTERNAL MEETINGS**

City of Ely Perspective (Members’ monthly meeting) – minutes of a meeting held on the 20th May 2014 were noted.

**12. TO MAKE COMMENTS ON POSSIBLE PROPOSALS FOR BROAD STREET/BACK HILL**

Cllr Yates informed members a site meeting with Sally Bonnett from ECDC had been undertaken with City Councillors. It was felt that the possible proposals for Broad Street/Back Hill were not suitable and alternative proposals were suggested. Sally Bonnett agreed to forward these to Cambs County Council for comments. Cllr Rouse will follow this up with Sally Bonnett to see if she has received any response yet.

**13. APPLICATION FOR A PAVEMENT LICENCE, ALLGOODS, 9 MARKET PLACE, ELY**

Members had a concern about the size of this seating area and whether it would impinge on pedestrians being able to move freely in this area. It was agreed Cllr Yates would meet with the County Council and the applicant on site, to discuss these concerns. If these could be addressed then the Council would be happy to support this application.

*District Cllr S Friend-Smith left the meeting at 7.55 pm.*

**14. CONSULTATION ON BENCH MERGERS IN CAMBRIDGESHIRE**

Members agreed not to make any comments on this proposed merger.

**15. JOINTLY FUNDED MINOR HIGHWAY IMPROVEMENT BIDS 2015/16**

Members considered possible bids for this scheme such as pedestrian crossings on Lynn Road; footpath between Queen Adelaide and Prickwillow and request from Littleport Parish Council to reduce the speed limit on the road between A10 roundabout at Littleport and the A142 in Ely. These were all discussed at great length, but members agreed to resubmit last year’s unsuccessful bid for a footpath between Morley Drive/Meadow Way, Ely. This had been put on the reserved list but had not progressed. Members also agreed that the Mayor would write to Cllr I Bates at Cambs County Council requesting a cycleway/pedestrian way from Queen Adelaide to Prickwillow. Prickwillow Village Council would be sent a copy of this. Members supported in principle the concerns Littleport Parish Council had raised and agreed to enter into communication with them to explore these issues. The Mayor will also write to Jane Thompson at ECDC and Cambs County Council, regarding the additional crossings needed on Lynn Road, with regard to the new North development. This will have an impact on this area and these should be installed to help alleviate these dangers.

**16. CONSULTATION ON TRANSPORT STRATEGY IN CAMBRIDGESHIRE**

Members agreed the Mayor would respond to the draft Long Term Transport Strategy for Cambridgeshire, supporting the strategy for the Ely Bypass.

*1 parishioner arrived at 8.25 pm.*

**17. TO CONSIDER TENDERS FOR THE STAGE 1 BUILDING WORK TO THE MAGISTRATES COURT**

Cllr Yates had received the three tenders for the stage 1 building work to the Magistrates Court prior to the meeting. He read out a letter from the Council’s architectural consultant and the prices received from the three building companies. Cllr Hobbs proposed the cheapest quote of £58,101.32 plus VAT from Salmons Brothers be accepted subject to the granting of planning permission. This was seconded by Cllr Clarke and unanimously approved.

*Mrs Holden, Mrs Haynes and 3 parishioners left the meeting at 8.30 pm.*

**18. TO MAKE COMMENTS ON THE PROPOSED PILOT PARISH CONFERENCE**

Members agreed the Mayor and Assistant Clerk would attend this conference. Members agreed to email suggestions to the Clerk, with items they felt could be discussed at this conference.

**19. TO MAKE COMMENTS ON ECDC’S REVIEW OF THE POLLING DISTRICT, POLLING PLACES AND POLLING STATIONS**

Members supported the proposed amendments in principle. However, members would like to see a further polling station nearer to the Bell Holt area, as they felt the polling station for this area was quite a distance for the elderly residents.

**20. TO CONSIDER THE PROPOSED NEW EMPLOYER’S DISCRETION POLICY STATEMENT ON LOCAL GOVERNMENT PENSION SCHEME**

Members unanimously agreed to the adoption of the Employer’s Discretion Policy Statement on Local Government Pension Scheme, subject to the rewording of a few of the policy statements. These changes would be approved by the Mayor, who would then sign the document.

**21. TO MAKE COMMENTS ON AN APPLICATION TO DIVERT PART OF FOOTPATH 43, ELY**

Members unanimously supported the application to divert part of footpath 43, Ely.

*2 parishioners left the meeting at 9.00 pm.*

**22. COUNCIL SERVICES**

The Mayor proposed that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 be exercised. This was seconded by Cllr Yates and unanimously agreed. *Due to the confidential nature of this item, this was discussed in Committee at the end of the meeting.*

### 23. FINANCE

Members approved the following for payment:

ECDC	377.00	paid by direct debit
ECDC	530.00	paid by direct debit
Talk Talk	15.31	paid by direct debit
Internet Marketing Company	24.00	paid by direct debit
Barclays	28.66	paid by direct debit
Barclaycard	174.76	paid by direct debit
Francotyp-Postalia Ltd	100.00	paid by direct debit
Francotyp-Postalia Ltd	100.00	paid by direct debit
Francotyp-Postalia Ltd	100.00	paid by direct debit
ESPO	66.72	paid by direct debit
ESPO	51.08	paid by direct debit
Ely Museum	1894.75	109526
Clearview Communications Ltd	10856.40	109527
Konica Minolta	364.25	109528
Argos Business Solutions Ltd	8.60	109529
1st Call (Hire & Sales) Ltd	12.00	109530
G & J Peck Ltd	15.53	109531
Thurlow Nunn Standen Ltd	18.02	109532
Simply Gardening of Ely	1052.00	109533
Ely Museum	60.00	109534
Henderson Electrical Services Ltd	123.00	109535
CCTV Volunteer	9.87	109536
CCTV Volunteer	28.80	109537
CCTV Volunteer	9.60	109538
CCTV Volunteer	16.00	109539
Soundstage One	1194.90	109540
ECDC	216.80	109541
ECDC	6300.00	109542
ECDC	60.00	109543
Allen's Skip Hire Ltd	168.00	109544
Cooleraid Ltd	4.74	109545
Jewson Ltd	45.55	109546
Middle Fen & Mere Int Drainage	79.38	109547
CSD Brass	150.00	109548
MiJan Ltd	81.25	109549
Littleport Band	150.00	109550
City Cycle Centre	22.54	109551
Anglian Water	52.81	109552
AmeyCespa (East) Ltd	6.60	109553
Wider Plan Ltd	112.54	109554
G & J Peck Ltd	32.16	109564
Wicksteed Leisure Ltd	10232.83	109563
John Audus (Electrical Contractor) Ltd	636.00	109562
Highline Extreme (Oz UK) Ltd	500.00	109561
Arco Ltd	190.30	109560
British Gas	31.41	109559
Anglian Water	25.08	109558
Simpson's Nurseries Ltd	173.05	109557
ESPO	47.04	109556
Jewson Ltd	46.70	109555

**Finance continued .....**

**Payments relating to staff since meeting on the 2nd June 2014**

Salaries and wages	£9150.58	paid by BACS
Inland Revenue (tax & NI)	£2137.01	paid by BACS
Pension fund payments	£3230.13	paid by BACS

**Members noted and approved the bank reconciliation against the accounts for the period ending 31st May 2014**