



**CITY OF ELY COUNCIL  
STREET FURNITURE COMMITTEE**

**MINUTES OF A MEETING HELD AT 7.00PM  
ON MONDAY 28<sup>TH</sup> MAY 2012**

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**PRESENT:**

The Mayor, Cllr. Will Burton    Cllr. Elaine Griffin-Singh    Cllr. Nigel Clarke    Cllr. John Yates  
Cllr. Anthony Winchester    Cllr. Alison Arnold    Cllr. Roy Wood    Cllr. Mike Rouse  
Cllr. Philip Eden

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Richard Hobbs.

**2. ELECTION OF CHAIR AND VICE CHAIR**

The Mayor proposed that Cllr Griffin-Singh should remain Chair of the Committee. This was seconded by Cllr Rouse and unanimously agreed. Cllr Rouse proposed Cllr Winchester as Vice Chair. This was seconded by Cllr Griffin-Singh and unanimously agreed. Cllr Griffin-Singh then chaired the meeting.

**3. REQUEST INTENTION OF THOSE IN ATTENDANCE WHO WISH TO SPEAK ON AN AGENDA ITEM- as per standing order 83b).**

No intentions were received.

**4. MINUTES OF THE LAST MEETING (10<sup>th</sup> APRIL 2012) & MATTERS ARISING**

The minutes of the last meeting held 10<sup>th</sup> April 2012 were agreed and signed as a true record. Pages STL 144 & 145 refer.

Matter Arising, Item 6 – Cllr Winchester reported that he has requested a bin emptying schedule from ECDC but has not had a response yet.

**5. BUDGET UPDATE**

Members noted the budget update dated 22<sup>nd</sup> May 2012. There were no significant variances.

**6. DOG BIN AUDIT WORKING GROUP – UPDATE**

The dog waste waterproof stickers for litter bins have been delivered. An order for 10 dog bins has been placed totalling £2,516.40 plus VAT. Cllr Eden questioned why the Committee was not applying for Section 106 funding for the purchase of the bins and Cllr Griffin-Singh explained, that previously the Committee felt that this should be funded by the Street Furniture Committee, as their budget was for this type of expense.

**7. LITTER BIN AUDIT WORKING GROUP UPDATE & REQUEST FOR BIN AT HIGH BARNES**

A request has been made from the Recreation and Cemetery Committee for a new litter bin for the new MUGA at High Barns. This was agreed by all. Cllr Eden requested that the bin should be the same design as bins provided by ECDC. Cllr Rouse commented that a bin is required on the corner of Market Street and Newnham Street. Cllr Griffin-Singh also suggested that a bin near to the Kings Arms Public House would be useful. Cllr Eden reminded the Committee that the purpose of the bin audit was to identify bins that were not being used efficiently in order to move them into other locations. It was agreed that ECDC would be contacted to arrange a date in which Councillors could accompany the bin emptying contractor in order to identify the under-used bins.

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Committee Chairman  
6<sup>th</sup> August 2012

## **8. OUTDOOR EATING & DRINKING ARRANGEMENTS**

Cllr Yates reported that the County Council are proposing to visit establishments that currently occupy public space with tables and chairs, to advise them that they will need to apply for a license. The City of Ely Council will then agree the area to be licensed. Cllr Griffin-Singh and Cllr Eden suggested that the City of Ely Council needs to be involved from the start of the process, if this Council is going to “police” the scheme. It was agreed that Martin Gowler from Highways will be contacted to discuss the Council’s involvement.

## **9. REQUEST FOR A BUS SHELTER AT THE A142 ROUNDABOUT**

A bus shelter has been identified and permission has been given by Highways as long as the height clearance meets their requirements. A quote for the bespoke specification is awaited. The Committee agreed a budget of up to £2000 for the shelter, which is to include a contribution from Grovemere.

## **10. COMMUNITY PAY BACK TEAM**

A list of potential projects has been compiled and tasks have been categorised by week, month, year etc. Cllr Griffin-Singh reported that she is still waiting to hear back from the team leader but has had a very positive response thus far. Councillors were invited to inform Cllr Griffin-Singh of any further tasks that could be added to the list.

## **11. SNOW CLEARING VOLUNTEERS**

This is on-going and will be given more attention once the Jubilee celebrations are over. It was agreed that Cllr Wood, Cllr Arnold and Cllr Yates would work with Cllr Griffin-Singh to progress this.

## **12. SAINSBURY’S SECTION106 MONIES FOR CYCLE RACKS**

Once again, a discussion took place as to whether there was a need or indeed space for more cycle racks within the City. Cllr Winchester had recently attended a Traffic & Environmental Workshop arranged by ECDC where he discovered that the County Council has 20 cycle racks that can be installed if suitable locations can be identified. The Chair of Ely Cycling Campaign has offered the service of his members to help map the current cycle parking arrangements and to suggest places for additional parking. The Chair will be contacted to seek advice. This will then be passed to Highways for consideration.

## **13. REQUEST FOR TRAFFIC SIGN AT STOUR GREEN**

Cllr Winchester informed the Committee that there had been a request via the Shape Your Place website for traffic calming measures to be considered on the roads surrounding Stour Green. It has been suggested that vehicles are coming into Stour Green too quickly off Cam Drive and that a road sign warning drivers would be desirable. Much discussion about the pros and cons of a road sign took place. As this is not a statutory requirement, Highways has no obligation to supply a sign which would cost about £400. Cllr Arnold suggested that the residents could try and raise funds themselves and the City of Ely Council could match their total. No firm decision was made but it was agreed that Cllr Winchester would arrange to meet with the resident that originally raised the issue.

## **14. A.O.B.**

The Committee has been asked to comment on possible projects for funding from the Ely Market Town Transport Strategy. The proposals were drawn up at a meeting held, 26<sup>th</sup> April 2012 between representatives of the Highways Department, Cambs County Council and City of Ely Councillors.

*Safety of the footpaths on Forehill* - The Committee considered this to be a priority and was not in agreement that it is purely a maintenance issue. It was suggested that a proper scheme needs to be devised.

*Ely High Bridge* – This was considered to be a high priority.

*Crossing on Backhill and Broad Street/Backhill/Potters Lane junction* – It was suggested that we should wait for the results of the Ely Traffic and Environment study.

*Kerb alignments* – The Committee would like to know what work has been carried out already and what work will be carried out.

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Committee Chairman  
6<sup>th</sup> August 2012

**14. A.O.B. continued...**

The County Highways department have asked the Committee to comment on a request to place a tractor warning sign to cover the Nornea Lane junction in Ely. The Committee were in agreement that this sign was not necessary.

**15. DATE AND TIME OF NEXT MEETING**

The date of the next meeting has been set for 6<sup>th</sup> August 2012 at 7.00pm.

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Committee Chairman  
6<sup>th</sup> August 2012