



**MINUTES OF A MEETING OF THE CITY OF ELY COUNCIL HELD IN THE COUNCIL CHAMBER
AT 7.00 PM ON MONDAY 20TH AUGUST 2012**

PRESENT:

Deputy Mayor, Cllr E Griffin-Singh
Cllr S Overall
Cllr R Wood
Cllr N Clarke

Cllr J Yates
Cllr M Rouse
Cllr A Brear
Cllr E Every

Cllr P Eden
Cllr J Chaplin
Cllr R Hobbs

1. APOLOGIES

Apologies were received from Cllrs Burton, Ashton and Arnold. Due to the Mayor's absence the Deputy Mayor chaired the meeting. The Deputy Mayor will pass on best wishes to the Mayor and wish him a speedy recovery from all councillors.

**2. REQUEST INTENTION OF THOSE IN ATTENDANCE WHO WISH TO SPEAK ON AN
AGENDA ITEM – as per standing order 83 b**

No intentions were declared.

3. MINUTES OF THE LAST MEETING HELD ON THE 23RD JULY & MATTERS ARISING

The minutes of the last meeting held on the 23rd July were agreed, and signed as a true record. Pages 1206, 1207, 1208, 1209 and 1210 refer.

Matters arising:- Page 1206, Item 3 – Cllr Eden reported that the condition of the recycling area at Downham Road had not improved. There were some very large items discarded at this site that had not been removed. He also raised his concerns regarding the lack of street cleaning within the City Centre, especially cigarette ends. Members agreed that a letter should be sent to the Chief Executive of ECDC suggesting that this recycling centre be closed if the enhanced kerbside collection bid is successful. If this system is adopted, extra facilities in the city centre with the opening of Sainsbury's and the new facilities at Witchford, there would be no need to have so many recycling sites. As this one is such an eyesore it should be closed. If this is closed it should have parking restrictions to stop people parking there all day.

4. QUESTION TIME

There was no public question time.

5. MAYOR'S ENGAGEMENTS & REPORT

The Mayor had attended ECDC's Market Town Centres Working Party and the Ely Art Society Annual Exhibition.

6. PLANNING

Reports of a Planning Committee meeting held on the 6th August 2012 and immediately prior to this meeting were received.

7. INFORMATION ONLY ITEMS

The following items for information only, were received:

Formal notification of the resignation of Anthony Winchester – *members agreed the Deputy Mayor would pass on the Council's appreciation and thanks for the service he has given to this Council.*

Notification of tree work:- 70 Lynn Road, Ely; 9 Douglas Court, Ely; 56 Fitzgerald Close, Ely; Wulverhorst, Lynn Road, Chettisham, Ely; 30 Juniper Drive, Ely; 11 Barton Square, Ely; The King's School, The Old Palace, Palace Green, Ely; 10 Barton Square, Ely; King's School, Hill House, 1 Back Hill, Ely; West Moorland House, 5A Barton Road, Ely; Sylvan Villa, 32 Cambridge Road, Ely; 20A Forehill, Ely

Street Naming & Numbering:- 8A and 10 Upherds Lane, Ely

Changes to local bus services – *Cllr Eden updated members on the changes to the local bus service in relation to the Ely City Centre service being extended. Ely will also become a plus bus destination. Cllr Eden confirmed that the user numbers were increasing on a daily basis.*

Letter from Cambs County Council regarding Mayfield Close, Ely

8. COMMITTEE REPORTS

(i) ADMINISTRATION – No report as Committee had not met. The next meeting will be on the 10th September.

(ii) STREET FURNITURE – Cllr Griffin-Singh presented a report of a meeting held on the 6th August, which was unanimously approved. The new bus shelter at the A142 roundabout has been ordered and should be delivered and installed within the next 2-3 weeks. Due to budget restraints a new notice board at High Barns will not be purchased. However, this could be considered for Section 106 funding. Members agreed to enter into a new three year maintenance contract with Balfour Beatty for the Council's street lighting columns, reducing the cost by £2 per column. The Cathedral have now confirmed that the Jubilee Beacon must be removed from the Park by June 2013. Members agreed to propose possible alternative locations at the next Street Furniture Committee meeting. Cllr Griffin-Singh updated members regarding a proposed sign at Stour Green. She had been in contact with the Highways Department, who have confirmed that SLOW markings could be put on the road at a cost of approximately £30, if undertaken with other maintenance work. As the residents had raised funds, they would be able to have up to five of these done. Members agreed on this occasion, to support this proposal. It was also noted that this would have no financial cost to this Council.

(iii) RECREATION & CEMETERY – No report as Committee had not met. The next meeting will be held on the 3rd September. Cllr Clarke reported that the order had now been placed for the new workshop shed and work will hopefully commence in two weeks time.

(iv) CHRISTMAS LIGHTS – No report as Committee had not met.

(iii) ELY IN BLOOM – No report as Committee had not met. The presentation of the Ely in Bloom awards will be held on the 21st August.

(vi) ELY/RIBE – No report as had not met.

(vii) YOUTH FORUM – No report as had not met.

(viii) DIAMOND JUBILEE – Members noted the final income and expenditure statement for the Diamond Jubilee party in the Park celebration. There was a deficit in the budget of £1367.99, which was accepted.

(ix) CCTV – Cllr Brear presented a report of a meeting held on the 31st July, which was unanimously approved and noted.

(x) LOCALISM ADVISORY – Cllr Clarke presented a report of a meeting held on the 7th August, which was unanimously approved. The update on the progress from the working parties and the information sheets in relation to the Maltings Cottage and the Larkfield Centre were noted. A new working party had been formed to look at the Riverside.

(xi) CITY CENTRE FORUM – No report as Committee had not met. The next meeting will be on the 12th September.

9. REPORTS FROM EXTERNAL MEETINGS

Cllrs Yates and Griffin-Singh reported they had recently attended a Cathedral ASB meeting.

10. TO MAKE COMMENTS ON ECDC'S DRAFT STREET COLLECTION POLICY CONSULTATION

Members raised several points regarding ECDC's draft Street Collection Policy and unanimously agreed to appoint Cllrs Yates and Eden to represent the Council and raise these points with the ECDC officer.

11. TO DISCUSS CAR PARKING IN ELY

Due to the confidential nature of this item it was discussed at the end of the meeting in Committee.

12. TO MAKE COMMENTS REGARDING ELY RIVERSIDE MOORING BYLAW

Members unanimously agreed to support the inclusion of areas 'A', 'B' and 'C' within the Mooring Byelaw to allow the Mooring Byelaw to be enforced more consistently and fairly for all river users, along the whole stretch of water that is under ECDC's management. However, members requested that the byelaw should ensure that it includes the power to move boats if they overstay the 48 hours period. Currently ECDC are able to issue a fine for this, but the byelaw does not allow them to take any further action. Members felt it was very important that this be included and the byelaw be enforced.

Cllr Rouse left the meeting at 8.20 pm.

13. TO MAKE COMMENTS ON ECDC'S COMMUNITY RIGHT TO CHALLENGE PROTOCOL

Members considered this draft Protocol and on this Council's experience to date it was felt there was a need for the information contained within the Asset Register to be available prior to an Expression of Interest being prepared. The documentation and the timescale within the proposed Protocol were too tight to allow proper consideration by the potential body and therefore created a bureaucratic impediment. Members recommended that there should be an allowance in the Protocol for initial discussions between ECDC and potential deliverers at an early stage.

14. TO CONSIDER DRAFT CODE OF CONDUCT FOR ADOPTION BY THE COUNCIL

Cllr Yates proposed the Council should adopt the draft Code of Conduct produced by ECDC. This was seconded by Cllr Brear and unanimously agreed. Any complaints regarding the Code of Conduct will be dealt with under the Council's adopted Complaints Procedure. However, if this is not feasible it will then be referred to ECDC. Members unanimously agreed to the insertion of a new standing order, 2A in the adopted Standing Orders.

Cllr J Chaplin left the meeting at 8.40 pm.

15. TO RECEIVE UPDATE ON THE MALTINGS COTTAGE

Cllr Yates reported to members that solicitors had now been appointed to act on the Council's behalf with regard to the Terms of Heads for the Maltings Cottage.

16. ANNUAL RETURN FOR THE YEAR ENDED 31ST MARCH 2012

Members noted the Annual Return for the year ended 31st March 2012 had been signed off by the External Auditor. On the basis of their review, it is of their opinion the information contained in the Annual Return was in accordance with proper practices and no matters had come to their attention giving cause for concern that relevant legislation and regulatory requirements had not been met. They had however, advised that the Council should review the internal checks it has to ensure that it collects all income to which the Council is entitled. The Clerk will draft some standing orders with regard to income to be approved at the next Administration Committee meeting.

17. FINANCE

The following were approved for payment:

PAYEE	AMOUNT	CHQ NO
ECDC	360.00	paid by direct debit
ECDC	506.00	paid by direct debit
Talk Talk	15.31	paid by direct debit
Internet Marketing Company	24.00	paid by direct debit
FuelGenie	484.87	paid by direct debit
Francotyp-Postalia Ltd	100.00	paid by direct debit
Barclays	27.92	paid by direct debit
Southern Electric	59.33	paid by direct debit
Southern Electric	22.70	paid by direct debit
Mr J Hannaford	100.00	108736
Mr R Delahaye	25.66	108737
Shelter Store	2163.72	108738
Prickwillow Engine Trust	1000.00	108739
CTN Turf	27.00	108740
Rickwood Signage	486.00	108741
ECDC	16.20	108742
CoolerAid Ltd	44.40	108743
ESPO	388.32	108744
G & J Peck Ltd	215.81	108745
Waterbeach Brass	150.00	108746
Thurlow Nunn Standen Ltd	69.02	108747
Jewson Ltd	22.46	108748
Quadrant Security Group Ltd	1397.38	108749
Allen's Skip Hire Ltd	938.45	108750
Deeping Direct Deliveries	38.40	108751
Newmarket Town Band	150.00	108752
CCTV Volunteer	21.12	108753
CCTV Volunteer	6.40	108754
CCTV Volunteer	80.80	108755
CCTV Volunteer	10.56	108756
CCTV Volunteer	39.68	108757
ESPO	39.56	paid by direct debit
ESPO	48.64	paid by direct debit
Moore Stephens	1308.60	108758
ECDC	3019.68	108759
OZ-UK Innovations Ltd	9348.00	108760
Southern Electric	69.18	paid by direct debit
CCTV Volunteer	191.67	108761
British Telecommunications	59.04	paid by direct debit

Payments relating to staff since meeting on 23rd July 2012

Salaries and wages	£9060.79
Inland Revenue (tax & NI)	£2315.99
Pension fund payments	£2613.36

Members noted and approved the bank reconciliation against the accounts for the period ending 31st July 2012, which was tabled.