



**MINUTES OF A MEETING OF THE CITY OF ELY COUNCIL HELD IN THE COUNCIL CHAMBER
AT 7.00 PM ON MONDAY 19TH MARCH 2012**

PRESENT:

Mayor, Cllr J Yates

Cllr S Overall

Cllr B Ashton

Cllr N Clarke

District Cllr S Friend-Smith

Cllr A Arnold

Cllr A Winchester

Cllr R Hobbs

Cllr E Every

Cllr R Wood

Cllr J Chaplin

Cllr A Brear

Cllr P Eden

1. APOLOGIES

Apologies were received from Cllrs Burton, Griffin-Singh and Rouse.

**2. REQUEST INTENTION OF THOSE IN ATTENDANCE WHO WISH TO SPEAK ON AN
AGENDA ITEM – as per standing order 83 b**

No intentions were declared.

3. MINUTES OF THE LAST MEETING HELD ON THE 20TH FEBRUARY 2012 & MATTERS ARISING

The minutes of the last meeting held on the 20th February 2012 were agreed and signed as a true record. Pages 1178, 1179, 1180 and 1181 refer.

Matters arising:- Page 1178, Item 3 – The Mayor reported the work on the buffer zone in Ely West was nearly complete.

Page 1178, Item 3 – A further quote of £960 had been received for the cost of a new Mayoral robe. Although members had authorised the Mayor and Deputy Mayor to approve a quote, members unanimously agreed to accept this quote and a new robe will be ordered.

Page 1178, Item 4 – The Mayor reported he had meet up with a representative of Sanctuary, who had explained the process they were following for the new contract for nursery provision at the High Barns Community Rooms. It was anticipated this service will commence from the Autumn Term.

Item 1178, Item 4 – The Mayor confirmed the new solar lights have now been installed along the footpath in the Park. The Youth Council members involved in this project will be contacted to attend a photo shoot.

Page 1180, Item 9 – The Mayor reported he had attended the City of Ely Allotments Association AGM last week. The Chairman had retired after 30 years and the Mayor had presented a certificate to him to recognise the long service he had provided the City.

4. QUESTION TIME

District Cllr Sheila Friend-Smith thanked the Mayor for completing the work regarding the installation of the lights in the Park, which the Youth Council had started.

She informed members that East Cambs is planning to have a Festival in 2013. There will be one or two events this year as a prelude. The Festival will coincide with the Cathedral's Flower Festival, which is being held between 19-30 June 2013. The Festival will be supported by East Cambs District Council and she hoped the City of Ely Council may also be able to support this in some way. The Ely and East Cambs Arts Festival Society has been formed to arrange this event and raise sponsorship.

5. MAYOR'S ENGAGEMENTS & REPORT

The Mayor had attended ECDC Chairman's Reception at the Maltings; had visited the ATC; had been a guest of Ely Sinfonia at Ely Cathedral; attended the King's School Service; the Mayor of Newmarket's Civic Reception; presented a certificate to Mr P Holden at the Allotment Association's AGM; attended the Huntingdon and District Chairman's Reception; attended a meeting with Sanctuary regarding the High Barns Community Rooms nursery provision and had been on a walkabout of the City with ECDC, the Police and Highways Department. The Deputy Mayor had attended the Breakfast Reception at Downham Market.

6. PLANNING

Reports of a planning committee meeting held on the 6th February 2012 and immediately prior to this meeting were received.

7. INFORMATION ONLY ITEMS

The following items for information only, were received:

Street Naming and Numbering notification:- 2 new flats at 55 Market Street, Ely

Letter from County Council regarding changes to Library opening hours

Letter regarding Cambridgeshire and Peterborough Minerals and Waste Local Development Framework – adoption of the site specific proposals development plan document (DPD); Proposals Map A: Minerals and Transport Zones, Proposals Map B: Waste; and the RECAP Waste Management Design Guide Supplementary Planning Document (SPD)

Notification of tree work:- Bell Holt, Ely; Priest Meadow Court, Ely; The Green, 19B Downham Road, Ely; Morton Close, Ely; 49 Cambridge Road, Ely; 61 Deacons Lane, Ely; Willow Walk play area, Ely

Articles from LCR Spring 2012 regarding Localism

8. COMMITTEE REPORTS

(i) ADMINISTRATION – No report as Committee had not met. The Clerk informed members the review of the Policies and Procedures had now been completed by the Mayor, the Deputy Mayor and herself. A list of the necessary changes were tabled and members unanimously approved these recommendations. The Mayor signed all the Policies and Procedures.

(ii) STREET FURNITURE – The Mayor presented a report of a meeting held on the 27th February, which was unanimously approved. The outdoor eating and drinking arrangements have now been finalised and licences will be able to be applied for shortly. Costs for a new bus shelter at the A142 roundabout were being finalised. If these costs are agreed, this would be partly sponsored by Grovemere Property, with the Council financing the balance. Quotes are being obtained for a City of Ely flag, which could be flown when no other civic flags are being flown. A potential snow clearing scheme to be manned by volunteers would be discussed at a Full Council meeting.

(iii) RECREATION & CEMETERY – No report as Committee had not met. Cllr Hobbs informed members he had met with Wicksteed regarding the MUGA at High Barns and confirmed work to install this piece of equipment will commence on the 16th April and should be completed within four weeks. Cllr Clarke informed members there had been a very good response to the two part-time recreation and cemetery technician positions and interviews had been undertaken that morning. He proposed that Mr P Frary and Mr C Weston be appointed to fill these positions. This was seconded by Cllr Arnold and unanimously approved.

(iv) CHRISTMAS LIGHTS – Cllr Chaplin presented a report of a meeting held on the 5th March, which was unanimously approved. The update from the Lighting Group was noted.

(v) ELY IN BLOOM – Cllr Overall presented a report of a meeting held on the 6th March, which was unanimously approved.

(vi) ELY/RIBE – No report as Association had not met.

(vii) YOUTH COUNCIL – Youth Council had not met.

(viii) DIAMOND JUBILEE – The Mayor presented a report of a meeting held on the 28th February, which was unanimously approved. The projected costs and income for this event were noted. At present there is a shortfall of just under £5000. Members agreed that the Council would underwrite the event to £11000, but it was expected not to be necessary as more sponsorship will be obtained. It was agreed that bunting would be erected in the Market Place. A hoist would not be necessary as this could be done from ladders.

(ix) CCTV – minutes of the meeting held on the 13th March will be presented at the next Full Council meeting.

9. REPORTS FROM EXTERNAL MEETINGS

Section 106 – minutes of a meeting held on the 1st March were noted.

City of Ely Perspective Riverside Group – minutes of a meeting held on the 23rd February were noted.

City of Ely Design Group – minutes of a meeting held on the 21st February were tabled and noted.

Prickwillow Village Council – minutes of a meeting held on the 6th March were tabled and noted.

10. EAST CAMBRIDGESHIRE LOCAL PLAN – CONSULTATION ON STRATEGIC ISSUES

Members unanimously agreed the Mayor would respond on behalf of the Council.

11. TO DISCUSS THE FORMATION OF A CITY CENTRE MANAGEMENT TEAM

The Mayor had circulated a paper on the proposed town centre management team, which was discussed by members. It was felt this was an opportunity for the Council to take the initiative on this. An inaugural meeting will be arranged shortly, with representatives from many different organisations being invited to attend. Aim and objectives for this management team need to be drawn up. Cllr Eden agreed to provide contact details of a similar scheme in Sleaford, so information can be obtained.

12. TO DISCUSS RESPONSE FROM ECDC REGARDING THE MALTINGS COTTAGE

This item was deferred until the end of the meeting where it was discussed in Committee due to its confidential nature.

13. TO DISCUSS THE NESTA PRICKWILLOW COMMUNITY PROJECT AND FILM

The Mayor summarised the background to this project and film. Action points had come out of this project, which included; the need to continue to campaign for improved broadband access for the village. Members agreed to help obtain external government funds for this. The second stage of the Cathedral CCTV project may be able to help with this. Cllr Hobbs agreed to report back to ECDC regarding this and see what assistance can also be gained from them. Speedwatch volunteers were also requested to help with the speeding problem through the village. The Mayor confirmed this will be picked up at the next Ely Neighbourhood Panel meeting. A small scale village buying scheme was proposed and the Village Council requested those residents interested should contact them. There was a need for a village noticeboard. The City Council's Street Furniture Committee will consider providing this at their next meeting. The Village Council also wished to improve the link between themselves and this Council. Members agreed a councillor could be appointed to be the Council's representative. This could also be extended to Stuntney Village Council. It was suggested that some Full Council meetings could be held at Prickwillow and Stuntney to involve these villages more.

14. AGENDA ITEMS FOR NEXT ELY NEIGHBOURHOOD PANEL MEETING – 19TH APRIL

It was agreed that Cllr Eden would give a brief update at the next Panel meeting from this Council on what it has been doing since the last Panel meeting. Members will pass possible items directly to the Mayor.

District Cllr S Friend-Smith left the meeting at 8.10 pm.

15. FINANCE

The following were approved for payment:

PAYEE	AMOUNT	CHQ NO
ECDC	346.00	paid by direct debit
Talk Talk	15.31	paid by direct debit
Internet Marketing Company	24.00	paid by direct debit
Southern Electric	73.97	paid by direct debit
British Telecommunications	56.16	paid by direct debit
FuelGenie	200.36	paid by direct debit
ECDC	167.50	108596
Allen's Skip Hire Ltd	168.00	108597
City Cycle Centre	37.04	108598
Cambridge Newspapers Ltd	219.60	108599
The Information Commissioner	35.00	108600

Finance continued

ECDC	400.00	108601
Cheffins	420.00	108602
ECDC	960.00	108603
Mr M Colyer	16.68	108604
CCTV Volunteer	24.80	108606
CCTV Volunteer	22.72	108607
CCTV Volunteer	28.16	108608
CCTV Volunteer	10.56	108609
WM & RW Bacon Ltd	130.80	108610
G & J Peck Ltd	593.48	108611
Thurlow Nunn Standen Ltd	311.68	108612
CTN Turf	80.00	108613
ECDC	322.92	108614
ESPO	138.67	108615
CoolerAid Ltd	9.60	108616
Zurich Municipal	13438.69	108633 – to be paid 2nd April
Konica Minolta	62.17	108618
Mrs Marriot	32.24	108619
Argos Business Solutions Ltd	14.69	108620
Clearview Traffic Group Ltd	5921.28	108621
Lunchbox	204.00	108622
CCTV Volunteer	7.04	108623
Konica Minolta	257.90	108624
ESPO	19.62	108625
ESPO	103.22	paid by direct debit
ESPO	216.36	paid by direct debit
CCTV Volunteer	31.68	108605

Payments relating to staff since meeting on 20th February 2012

Salaries and wages	£7518.86
Inland Revenue (tax & NI)	£2282.39
Pension fund payments	£2107.56

Members noted and approved the bank reconciliation against the accounts for the period ending the 29th February 2012