



CITY OF ELY COUNCIL RECREATION & CEMETERY COMMITTEE

MINUTES OF A MEETING HELD AT 7.00 PM ON
MONDAY 18TH JULY 2011

PRESENT:

The Mayor. Cllr J Yates	Cllr A Winchester	Cllr R Hobbs	Cllr E Every
Cllr N Clarke	Cllr E Griffin-Singh	Cllr B Ashton	Cllr A Brear

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Burton

2. REQUEST INTENTION OF THOSE IN ATTENDANCE WHO WISH TO SPEAK ON AN AGENDA ITEM *as per Standing Order 60 b*

No intentions were received.

3. MINUTES OF THE LAST MEETING & MATTERS ARISING

Minutes of the meeting held on the 16th May 2011 were agreed and signed as a true record. Pages RC 016, 017 & 018 refer.

The Assistant Clerk reported that she had obtained quotations for 10ft and 20ft storage containers. These ranged from approx £1300 to £1700. However an alternative to purchasing would be to hire a container. This will be cheaper at £9.00 per day per container plus delivery and collection of £320.00. Members agreed hiring will be the cheapest option. The Assistant Clerk will enquire if planning permission is required. Members agreed the Recreation & Cemetery Supervisor will decide where to site the container and whether or not a base will be required, which will need to be budgeted for.

The Assistant Clerk confirmed an order had been placed for a replacement roundabout for St Johns Road Play Area at a cost of £7695.00 plus VAT.

4. BUDGET UPDATE

Members noted the budget dated 11th July 2011. There were no significant variances.

5. TO DISCUSS REPORT FOR ABBOTTS WAY PLAY AREA

Members noted the inspection report compiled on 2nd June 2011. The overall risk rating for this report was high. The Assistant Clerk reported that the cost of repairing the Wet Pour alone will be approximately £6000.00. Members agreed that the play area should still be transferred to this Council. A meeting will be held with East Cambridgeshire District Council to discuss the repairs that are required. This matter will then be discussed at the next Full Council meeting.

6. TO DISCUSS ALTERNATIVES TO WET POUR SURFACING

The Assistant Clerk reported that the Council spend a large amount of money in keeping Wet Pour up to a satisfactory standard. She advised that there are alternatives such as grass gridding which could be used instead. One area in particular which may benefit from this, is the area underneath the swings at St Johns Road. This surface is recognised by ROSPA as a satisfactory play area surface for use under and around equipment from which falls of less than 1500mm are possible. Therefore it will be necessary for the Assistant Clerk to check with ROSPA to see if it could be used underneath swings.

COMMITTEE CHAIRMAN
12th September 2011

7. FOR INFORMATION ONLY

(i) Zurich Equipment Inspection Report - for Ely Cemetery dated 21st June 2011 – No faults reported.

(ii) Zurich Equipment Inspection Reports for Play Areas dated 8th July 2011 – Various minor faults which will be addressed.

The above items were noted by members.

8. TO RECEIVE UPDATE ON HIGH BARNES MULTI USE GAMES AREA

Cllr Hobbs updated members regarding the plans for the Multi Use Games Area. He advised that the Assistant Clerk had ascertained that planning permission is not required as the structure will not exceed 4 metres in height. He also advised that a meeting will be held next week with Sanctuary Hereward and East Cambridgeshire District Council regarding funding.

9. TO RECEIVE UPDATE ON MEMORIAL REPAIRS

The Assistant Clerk reported that an advert had been placed in the Weekly News and the Ely Standard. The advert advised that the Council will begin repairing memorials within Ely Cemetery where the owners of graves cannot be traced. A charge will then be recorded against the grave for the cost of the work. The closing date for people to come forward is the 22nd July, after which the Cemetery will be able to commence the necessary repair work. The Assistant Clerk advised that in order to carry out the repair work to the headstones, it will be necessary to purchase a Diamond Core drill at a cost of approximately £600.00. Cllr Ashton requested details of the size of drill required, as he may have one which could be of use.

Cllr Griffin-Singh asked if the yellow tape could be removed. The Mayor advised that this it is necessary for this to remain for health and safety reasons, until the repair work is carried out.

Members agreed that progress needs to be made with the repairs. A selective approach is needed to do the more obvious memorials first.

10. TO RECEIVE FEEDBACK FROM ANNUAL TOUR OF THE CEMETERY.

Cllr Hobbs updated members on the tour of the Cemetery. He said a couple of issues had been raised such as the memorials, which are now being dealt with.

11. TO DISCUSS CHAPEL BELL.

Cllr Overall had requested that the refurbishment of the Chapel bell be discussed. The Assistant Clerk advised that a hoist will be required in order to do this. Members agreed that there is no budget for this at present. It was therefore agreed to look at this when the Chapel is refurbished after the new workshop has been built.

12. TO SET DATE FOR ANNUAL TOUR OF PLAY AREAS

Members agreed a date of 31st August 2011, commencing at 6.30 pm at St Johns Road.

13. ANY OTHER BUSINESS

Cllr Hobbs raised the matter of a request that had been received from staff for the reimbursement of sun cream. He advised that the Council is under no obligation as an employer to provide sun cream. He advised he had made the decision that the claim would be reimbursed on this occasion, however any future claims will be refused. Members unanimously agreed to this decision.

The Assistant Clerk advised that the Cemetery staff had complained on the 18th July 2011, about the drinking water. She advised members that she had been informed that this had been a problem for sometime, however it had not been brought to anyone's attention until now. Therefore she had contacted Anglian Water who will be in touch to arrange the testing of the water.

The Assistant Clerk advised members of a letter that had been received regarding Queen Elizabeth II Playing Fields. This enables Council's to nominate areas of land which they own to become a Queen Elizabeth Field. This protects the field and enables funding to be applied for from Sport for England and the Sita Trust. Members agreed to apply for this for St Johns Road Playing Field and Stuntney Playing Field.

14. TO AGREE DATES OF FUTURE MEETINGS

Members agreed the following dates:-

Monday 12th September at 7pm, Monday 7th November at 7pm, 30th January 2012 at 7pm, 26th March 2012 at 7pm, Monday 18th June at 7pm.

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COMMITTEE CHAIRMAN

12th September 2011