



CITY OF ELY COUNCIL
CHRISTMAS LIGHTS COMMITTEE

MINUTES OF A MEETING
HELD ON 17TH OCTOBER 2011 AT 7.15 PM

PRESENT:

The Mayor, Cllr J Yates	Cllr J Chaplin	Cllr S Overall	Cllr R Wood
Mr T Overall	Cllr A Arnold	Cllr N Clarke	Cllr P Eden
Mr M Chinery-Colyer	Mr T French	Mr I Newstead	

1. APOLOGIES

Apologies were received from Cllr Burton and Mr P Sindall.

2. REQUEST INTENTION OF THOSE IN ATTENDANCE WHO WISH TO SPEAK ON AN AGENDA ITEM
– (as per standing order 83 b)

There were no intentions.

3. MINUTES OF THE LAST MEETING & MATTERS ARISING

Minutes of the meeting held on 25th July 2011, were agreed and signed as a true record.

Pages CL 93 & 94 refer. Mr French reported that the hi-vis jackets had been ordered. Cllr Chaplin thanked Mr French for sponsoring these.

4. TO RECEIVE FEEDBACK ON BUDGET UPDATE FROM FINANCE GROUP

The Assistant Clerk reported that the Finance meeting had met prior to this meeting and that there were no significant variances within the budget. She reported that the budget for 2011/12 had been set for £11000, which includes £4500 to pay for the 3 major items of equipment required for the switch on evening.

5. TO RECEIVE AN UPDATE FROM THE LIGHTING GROUP

Mr Chinery-Colyer said that all the new lights had been received and plans were in place for starting to erect the lights.

6. TO RECEIVE AN UPDATE FROM THE SWITCH ON GROUP

Mr Eden reported that the equipment required had been ordered. The Assistant Clerk advised that an official order for this should be sent from the Council. Cllr Eden circulated a report to members, which is attached to, and forms part of these minutes.

7. ANY OTHER BUSINESS

Mr Chinery-Colyer requested a stall for the Cadets, which was noted by Mr Newstead. He also requested that the Council purchase some flasks, which could be used for hot drinks when the lights are being erected. Cllr Overall requested a banner, this and the flasks could then be used for other Council duties. The Assistant Clerk will place an order for these. Cllr Overall and Cllr Chaplin agreed they would be running a tombola stall at the switch on evening.

8. DATE OF NEXT MEETINGS

Monday 16th January 2012 at 7.15pm, 5th March 7.15pm, Tuesday 15th May at 7.15pm.