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**MINUTES OF A MEETING OF THE CITY OF ELY COUNCIL HELD IN THE COUNCIL CHAMBER  
AT 7.00 PM ON MONDAY 12TH NOVEMBER 2012**

**PRESENT:**

Mayor, Cllr W Burton

Cllr A Arnold

Cllr E Every

Cllr M Rouse

*District Cllr S Friend-Smith*

Cllr J Yates

Cllr R Hobbs

Cllr N Clarke

Cllr C Jones

Cllr J Chaplin

Cllr E Griffin-Singh

Cllr P Eden (arrived 7.10 pm)

Cllr B Ashton (arrived 7.15 pm)

**1. APOLOGIES**

Apologies were received from Cllrs Brear and Overall.

**2. COUNCILLOR REQUESTS FOR DISPENSATIONS**

There were no requests for dispensations from the councillors.

**3. REQUEST INTENTION OF THOSE IN ATTENDANCE WHO WISH TO SPEAK ON AN  
AGENDA ITEM – as per standing order 83 b**

No intentions were made.

**4. MINUTES OF THE LAST MEETING HELD ON THE 12TH SEPTEMBER & MATTERS ARISING**

The minutes of the last meeting held on the 15th October were agreed, and signed as a true record. Pages 1223, 1224, 1225, 1226 and 1227 refer.

Matters arising – Page 1223, Item 4 – The Clerk reported that she had been in communication with Ms Hornsby from CAMBAC regarding attending the next City Centre Forum meeting in the New Year. She had expressed concern that Inspector Ormerod was keen to get this scheme up and running, as this might be a bit late. It was agreed the Chairman of the City Centre Forum, Cllr Yates would contact Inspector Ormerod to ascertain what he wants to happen. Although, members were of the opinion that they would not rush into joining this scheme and would hold it in abeyance so it can be discussed at the next City Centre Forum meeting.

Page 1225, Item 9 – Cllr Clarke informed members he had obtained a quote for the electric connection to the new storage shed at the cemetery. This was approximately £2300. Members unanimously agreed to approve this extra expenditure.

Page 1226, Item 14 – The Mayor informed members that the Council's solicitor had now received a copy of the proposed lease for the Maltings Cottage. He and Cllr Yates would be meeting with a structural engineer tomorrow. A planning application for change of use will be submitted at the appropriate time.

**5. QUESTION TIME**

District Cllr S Friend-Smith informed members that the Steeple Row planning application is now complete and will be going to an ECDC's Planning Committee meeting. District Cllr S Austen had requested she raised an issue regarding the Council's decision on Dovehouse Close parking issues at the last Full Council meeting. She felt that this should be linked with The Paddocks, and felt they were being ignored. The Mayor confirmed that he had met with residents of The Paddocks to listen to their ideas.

## **6. MAYOR'S ENGAGEMENTS & REPORT**

The Mayor had attended the Mayor of Downham Market's at Home; opened the Heartbeat Charity event; attended the Apple Festival; attended the Prickwillow Harvest Supper; March Civic Service; VCAEC AGM; Ely Choral Society Reception and Concert; new Sweet Shop opening; the WI's AGM; the Mayor of Wisbech's at Home; the opening of the Ely Food Bank and the Remembrance Service and Parade.

The Deputy Mayor had attended the opening of Huntingdon Town Council's newly refurbished Town Hall and the Remembrance Service and Parade.

Members unanimously agreed how well the Parade was policed this year and it was agreed the Mayor would write to Inspector Ormerod expressing the Council's thanks for this.

## **7. PLANNING**

Reports of a Planning Committee meeting held on the 29th October 2012 and immediately prior to this meeting were received.

## **8. INFORMATION ONLY ITEMS**

The following items for information only, were received:

Notification of tree work- 94 Broad Street, Ely; 2 Church Lane, Ely; 38 Williams Close, Ely; Littleport House, 2 Redman Close, Ely; 1 Ash Grove, Ely; 73 Morton Close, Ely; 2 Waterside, Ely; 52 Prickwillow Road, Ely; 66A Arundell, Ely; 30 Egremont Street, Ely; The Bishops House, The College, Ely; Priory House garden, Ely

Notification of TPOs:- The Old Palace, Palace Green, Ely

Letter regarding Forest Heath DC and St Edmundsbury Borough Council Joint Development Management Policies Submission Consultation Document

Forest Health DC and St Edmundsbury Bourough Council Joint Affordable Housing Supplement Planning Document (SPD) Consultation

Notification of street naming and numbering:- Riflemans Close, Ely

Grant thank you letters from City of Ely & District Horticultural Society and Centre 33

Update letter from City of Ely Netball Club following their grant in 2011/2012 and how they have used this to start their junior netball section

Letter from The Times regarding Cities Fit for Cycling Campaign – Members unanimously agreed that the Council could not sign up to this campaign in the same way as other Cities could, as this was not one of the Council's responsibilities. Cllr Rouse informed members that ECDC was currently looking at North Ely and the provision of cycle paths and connection of these to Thistle Corner and the West of Ely. It will be easier to address this in the newer areas of Ely than it is in the older parts.

Cllr Jones informed members she had undertaken the Time's survey and was prepared to act as the Council's representative with regard to cycling issues. It was agreed that Cllr Jones would be appointed to look at plans etc, with cycling in mind. Cllr Arnold requested that when these are considered, that the provision for horses is also included.

## **9. COMMITTEE REPORTS**

(i) ADMINISTRATION – The Mayor presented a report of a meeting held on the 29th October. The Clerk informed members the budget had been revised and this would be considered at an Administration Committee meeting to be held on the 27th November. Members unanimously approved the amended Gifts and Hospitality Policy for adoption. The Mayor signed the revised Policy.

(ii) STREET FURNITURE – No report as Committee had not met. Cllr Griffin-Singh reported that she and Cllrs Clarke and Overall had walked the Forehill area regarding the siting of railings. A design had been agreed and costings were being obtained. Costings for the proposed arches were also being obtained. A further memorial bench will also be erected in the City.

(iii) RECREATION & CEMETERY – Cllr Clarke presented a report of a meeting held on the 22nd October, which was approved. He reported that work on the chapel had now commenced. There had been a further additional cost with regard to the new storage shed for £3861 for the removal of surplus soil and additional drainage.

Good progress was now being made with repairs of the memorials and many of the yellow tapes have now been removed. Members unanimously approved and adopted the amended Memorials Policy. The Mayor signed the revised Policy.

**Committee Reports continued .....**

Cllr Clarke reported that he and Cllr Every had toured all the Council's play areas. They felt that all were very well maintained. There was some wooden equipment that needed to be replaced, but the overall impression was let down by the colour the equipment had been painted and the timber fencing. This could be improved by sandblasting the equipment and repainting in a much brighter colour and the fence being replaced with a metal one. Cllr Rouse gave an update on the play provision at the Country Park.

(iv) CHRISTMAS LIGHTS – No report as Committee had not met. Cllr Chaplin reported that the volunteers had started to erect the lights within the City. This year they had volunteers from RAF Mildenhall and were extremely grateful to them for helping. They will be presented with a certificate to recognise their contribution.

(v) ELY IN BLOOM – No report as Committee had not met.

(vi) ELY/RIBE – Not met.

(vii) YOUTH FORUM – Cllr Yates reported that the new website was now up and running.

**10. WORKING PARTIES/STEERING GROUPS REPORTS**

Section 106 – minutes of a meeting held on the 17th October were noted. The Clerk will ensure that the solar lights are cleared of leaves and mud to ensure they give the maximum light possible.

CCTV Partnership Steering Group – notes of a meeting held on the 30th October were noted.

**11. REPORTS FROM EXTERNAL MEETINGS**

City of Ely Perspective Riverside Group – minutes of a meeting held on the 9th October were noted.

City of Ely Perspective Design Group – minutes of a meeting held on the 18th September were noted.

Ely Station Gateway Master Planning consultation – minutes of a meeting held on the 16th October were noted.

**12. TO CONSIDER POSSIBLE BIDS FOR THE LOCAL HIGHWAY IMPROVEMENT SCHEME 2013/2014**

Members considered options for a possible bid to the Local Highway Improvement Scheme for 2013/14 and unanimously agreed to submit a bid for the reduction of speed in to the entrances of Queen Adelaide. They would also encourage the Friends of High Barns to resubmit the application for the new pedestrian crossing at High Barns for the two schools. The Council agreed to carry forward the committed financial contribution of £1000 from this year's budget to next year's, for this scheme.

**13. TO CONSIDER REQUESTS FROM PRICKWILLOW ENGINE MUSEUM REGARDING THE SHAND MASON FIRE APPLIANCE**

Members unanimously agreed to the requests for the Prickwillow Engine Museum to show the Shand Mason Fire appliance at some Steam Rallies in 2013. This however, would be subject to the Museum taking out additional insurance cover for this and providing the Council with a copy of this.

**14. TO DISCUSS HOW TO MOVE FORWARD THE COMPLETION OF THE LINK UP OF THE FOOTPATHS/CYCLEWAYS ON THE BUND BETWEEN WEST FEN ROAD AND DOWNHAM ROAD**

Cllr Hobbs raised this item as there was still an outstanding section of the footpath/cycleway between West Fen Road and Downham Road. Members agreed this Council would take the lead on this issue and act as an advocate to bring Anglian Water, CCC, ECDC and the City Council together to discuss what is needed to complete this. The Clerk will arrange this meeting as soon as possible.

*Cllr Chaplin left the meeting at 8.30 pm.*

**15. TO APPROVE RECOMMENDATION FROM CCTV PARTNERSHIP STEERING GROUP REGARDING THE VOLUNTEER CCTV CO-ORDINATOR**

Cllr Every tabled a report regarding the options for filling this vacancy. Members unanimously agreed this would be advertised as a paid managerial role.



**Finance continued .....**

1st Call (Hire & Sales) Ltd	51.07	108880
Jewson Ltd	40.18	108881
Southern Electric	48.23	paid by direct debit
Mrs S Overall	110.39	108882
FuelGenie	359.61	paid by direct debit
CCTV Volunteer	9.60	108883
Mr N Clarke	41.60	108884
G & J Peck Ltd	27.20	108885
Quadrant Security Group Ltd	435.66	108886
Cooleraid Ltd	14.40	108887
The CCTV Advisory Service Ltd	1200.00	108888
Ward Grethin Archer	150.00	108889
Allen's Skip Hire Ltd	406.27	108890
Jewson Ltd	31.44	108891
XS Platforms Ltd	1628.40	108892
Height for Hire Ltd	964.22	108893
Deeping Direct Deliveries	38.40	108894

**Payments relating to staff since meeting on 15th October 2012**

Salaries and wages	£0.00
Inland Revenue (tax & NI)	£0.00
Pension fund payments	£0.00

**Members noted and approved the bank reconciliation against the accounts for the period ending 31st October 2012 which was tabled.**