



---

**MINUTES OF A MEETING OF THE CITY OF ELY COUNCIL HELD IN THE COUNCIL CHAMBER  
AT 7.00 PM ON MONDAY 11TH FEBRUARY 2013**

**PRESENT:**

Mayor, Cllr W Burton

Cllr A Arnold

Cllr M Rouse

Cllr C Jones

*Ms S Blake, ECDC*

Cllr J Yates

Cllr B Ashton

Cllr N Clarke

Cllr E Every

*Ms S Bonnett, ECDC*

*District Cllr J Friend-Smith*

Cllr R Hobbs

Cllr E Griffin-Singh

Cllr J Chaplin

*Mr F Readhead, parishioner*

**1. APOLOGIES**

Apologies were received from Cllrs Eden and Overall.

**2. COUNCILLOR REQUESTS FOR DISPENSATIONS**

There were no requests for dispensations from the councillors.

**3. REQUEST INTENTION OF THOSE IN ATTENDANCE WHO WISH TO SPEAK ON AN  
AGENDA ITEM – as per standing order 83 b**

Mr Readhead declared his intention to speak on agenda item 6.

**4. MINUTES OF THE LAST MEETING HELD ON THE 14TH JANUARY & MATTERS ARISING**

The minutes of the last meeting held on the 14th January were agreed, and signed as a true record. Pages 1237, 1238, 1239 and 1240 refer.

Matters arising – Page 1237, Item 6 – The Mayor reported the Cambridge Rowing Club had attended an informal meeting with City Councillors and gave a presentation on their proposals for a new rowing club in Ely.

Page 1239, Item 9 – The Mayor informed members he would be having a meeting with a County Councillor tomorrow to discuss this Council's concerns on some County Council issues. An issue was raised regarding Broad Street and Forehill, in relation to an area which had recently been dug up and then re-laid with tarmac and not paving slabs, as the rest of the pavement. The Mayor agreed to bring this issue up as well.

**5. MS S BLAKE AND MS S BONNETT, ECDC TO GIVE UPDATE ON THE ELY TRAFFIC AND  
ENVIRONMENT STUDY**

Ms Bonnett ran through the Ely Traffic and Environment Study Project Shortlist January Update, giving members an update on each project identified and answered some general questions from members on these.

The Mayor thanked them both for attending and keeping the Council informed on the spending of the Section 106 money from Sainsbury's.

*Ms Blake and Ms Bonnett left the meeting at 7.30 pm.*

## **6. QUESTION TIME**

Mr F Readhead, a parishioner addressed the councillors regarding the license application for the new hotel on St Mary's Street. He had written expressing his concern in two letters, to each of the City Councillors. He is one of the nine residential neighbours, whose properties have boundaries with the hotel. These residents are very concerned about possible noise as the hotel could serve drinks outside until 2.30 am. The Mayor thanked Mr Readhead for bringing his concerns to the Council, although the Council is not a consultee on license applications. District Cllr Jeremy Friend-Smith reported that the amalgamation of the Larkfield Centre will not be taking place. He also reported that the County Council's budget for health and social care will be considerably cut. With regards to the Croylands Centre planning application, the tree report is still awaited.

Cllr Rouse raised his concerns regarding the amount of litter and mess in the ECDC Angel Drove car park. This will be raised with ECDC.

Cllr Rouse also raised his concerns regarding the amount of empty shops in the City Centre. He suggested the ECDC Town Centre Manager should be invited to a Council meeting to talk about how the situation is being managed and how it will be resolved. Cllr Yates confirmed that Mrs Harding will be attending the next City Centre Forum meeting on the 13th March.

*District Cllr J Friend-Smith left the meeting at 7.43 pm.*

## **7. MAYOR'S ENGAGEMENTS & REPORT**

The Mayor had attended the opening of the Old Palace, Kings School; the Ely Schools Partnership Careers event and the High Sheriff's Reception.

## **8. PLANNING**

Reports of a Planning Committee meeting held on the 28th January 2013 and immediately prior to this meeting were received.

## **9. INFORMATION ONLY ITEMS**

The following items for information only, were received:

Notification of tree work – 26 Teasel Drive, Ely; 4 The Paddock, Ely;

Notification of Street Naming and Numbering:- British Society of Plant Breeders, Lancaster Way Business Park, Ely; Carey Close, Ely

## **10. COMMITTEE REPORTS**

(i) ADMINISTRATION – The Mayor presented a report of a meeting held on the 28th January, which was approved. Cllr Ashton proposed and Cllr Yates seconded that the proposed budget for 2013/2014 be set with a precept of £320,491, which is a 1.97% rise on the Council Tax band D. This was unanimously agreed by members. Members unanimously agreed to accept the recommendation to approve the commuted sum of £5000 for the two new bus shelters on Lisle Lane, Ely. Cllr Yates' concerns regarding the Council's City Centre Forum meetings and how they work were noted. His suggestion that this should be changed into the City Centre Committee with representatives of businesses and other organisations was unanimously approved. Cllr Griffin-Singh had informed members that she wanted to improve the night time economy by having informal gatherings on the Market Place, on Saturday evenings with entertainment. This would however, involve the purchase of a minimum of 10 trestle tables at approximately £30 each, for the public to use. She did suggest that she may be able to obtain sponsorship for these, but had asked if the Council would consider purchasing them. Cllr Yates informed Cllr Griffin-Singh that ECDC had tables stored at the Maltings. Cllr Griffin-Singh agreed to contact them to see if they would let this Council borrow them and store them in a building on the Market Place.

(ii) STREET FURNITURE – No report as Committee had not met. Cllr Griffin-Singh reported she was still trying to resolve the problems with the new bus shelter at Lancaster Way.

### **Committee Reports continued .....**

- (iii) RECREATION & CEMETERY – Cllr Clarke presented a report of a meeting held on the 4th February, which was approved. Members approved the new staffing responsibilities. Members unanimously approved the increase in the Cemetery fees for 2013/2014 by 5%. These will take effect from the 1st April 2013. Members discussed the recommendation that the additional pathways for the cemetery be funded from the existing Section 106 application, already approved for the Cemetery improvements. They felt that this was not appropriate, as it was a different project and should be taken back to the next Section 106 meeting as a separate application, for initial approval of funding. Members noted the report from the recent assessment of plays areas and plans for improvement. Members agreed that Section 106 funding will be applied for, to carry out the improvements to St John's Road play area.
- (iv) CHRISTMAS LIGHTS – No report as Committee had not met. The next meeting will be on the 18th March.
- (v) ELY IN BLOOM – No report as Committee had not met. The next meeting will be on the 12th March.
- (vi) ELY/RIBE – Not met.
- (vii) YOUTH FORUM – No report as Committee had not met. Cllr Yates gave details on the Youth Fair and the activities proposed. It will commence at 1.30 pm on the Market Place.

*Item 16 was taken after Item 10, as Cllr Chaplin had to leave the meeting early*

### **16. CO-OPTION OF 2 COUNCILLORS FOR VACANCIES IN THE NORTH AND SOUTH WARDS \* 1 – 4 (South Ward) 5 – 7 (North Ward)**

Members considered the applications for the two ward Councillor vacancies. The procedures followed the co-option of members procedures as set out in the Standing Orders. To ensure a fair process was undertaken, members considered blind applications. Mr J Tyrrell was elected to fill the South Ward vacancy and Mrs J Mackay was elected to fill the North Ward vacancy.

*Cllr Chaplin left the meeting at 8.30 pm.*

### **11. WORKING PARTIES/STEERING GROUPS REPORTS**

CCTV Partnership Steering Group – notes of a meeting held on the 22nd January were noted.

### **12. REPORTS FROM EXTERNAL MEETINGS**

City of Ely Perspective Riverside Group – minutes of a meeting held on the 8th January were noted.

Report from Cllr Arnold on the Lidl Planning Appeal was noted.

Prickwillow Village Council – minutes of a meeting held on the 21st January and minutes of their AGM held on the 21st January were noted.

Ely Magistrates Court – The Mayor reported he, the Deputy Mayor and Cllr Rouse had attended a recent meeting regarding the Magistrates Court. It was felt at this meeting, by all present, that the City of Ely Council would be a suitable candidate for taking over the running of this building. He requested that members' sanction that he continue with these discussions and see where they lead. Cllr Ashton was concerned that this Council take on a building that may have high cost implications. It was agreed that the Mayor should continue with the discussions, but should not commit the Council financially. He will report back at a future Council meeting.

*Mr Readhead left the meeting at 8.45 pm.*

### **13. SHAPE YOUR PLACE CURRENT ISSUES**

Members had agreed at the last Full Council meeting to request that Cambs County Council undertake a further survey of this area and the amount of pedestrians crossing, as it was felt there may not have been a true reflection of the numbers, when it was undertaken just before Christmas. The response from the County Council was noted. They had confirmed they would not be undertaking the survey again for various reasons. It was agreed that this issue should be addressed with the development of the North of Ely. It was also suggested that residents might like to volunteer to undertake speed watch in this area of Lynn Road.

#### **14. TO MAKE COMMENTS ON ECDC'S DRAFT SUPPLEMENTARY PLANNING DOCUMENT – DEVELOPER CONTRIBUTIONS**

Members fully supported ECDC's draft Supplementary Planning Document – developer contributions, which sets out the Council's approach to seeking planning contributions for infrastructure or environmental improvements, required as a result of a new development.

#### **15. TO MAKE COMMENTS TO HIGHWAYS DEPARTMENT REGARDING DOUBLE YELLOW LINES WITHIN THE PADDOCK, ELY**

Members fully supported the proposal for double yellow lines within the Paddocks, Ely. Residents would however, be responsible for any future costs, such as re-lining etc. This proposal must not have any cost implications on the County Council or the City of Ely Council now, or in the future and will be fully funded by the residents of this road. Members also requested that residents be reminded that it is not as easy to have double yellow lines removed, as it is to have them installed.

#### **17. UPDATE ON THE LEASE OF THE MALTINGS COTTAGE**

The Mayor updated members on the proposed lease for the Maltings Cottage. The Clerk asked Cllr Yates if he had confirmed the availability and cost of the use of the Kempen Room in the Maltings as a venue for Council meetings. He confirmed that he had rechecked this and the Maltings would be putting confirmation in writing to the Council. He said it would probably be £30 for each use and that we would use this 12/13 times a year. The Clerk felt this would not be enough for all the Council meetings, and was told that this would only be for Full Council meetings, and the other Committee meetings could take place in the Maltings Cottage. The Mayor reported that the Chief Executive of ECDC had agreed to put forward that the use of the Kempen Room be written in to any future contracts regarding the Maltings Cottage. The Mayor confirmed that although the lease did not allow for A1 use, they had verbal confirmation from the Chief Executive that if requested at a later date, they would not refuse unreasonably. Therefore, members unanimously agreed the Chairman should sign the lease.

#### **18. CORRESPONDENCE**

The following correspondence was noted:  
Clerks & Councils Direct

The Clerk Magazine

#### **19. FINANCE**

To approve the following for payment:

|                                |          |                      |
|--------------------------------|----------|----------------------|
| Talk Talk                      | 15.31    | paid by direct debit |
| Internet Marketing Company     | 24.00    | paid by direct debit |
| Francotyp-Postalia Ltd         | 100.00   | paid by direct debit |
| Barclaycard                    | 110.00   | paid by direct debit |
| FuelGenie                      | 129.12   | paid by direct debit |
| Barclays Bank                  | 26.44    | paid by direct debit |
| Southern Electric              | 60.09    | paid by direct debit |
| Southern Electric              | 22.01    | paid by direct debit |
| G & J Peck Ltd                 | 19.78    | 108963               |
| Lunchbox                       | 93.60    | 108964               |
| M P Stephenson & Son           | 240.00   | 108965               |
| Wider Plan Ltd                 | 223.50   | 108966               |
| Prezitation                    | 75.00    | 108967               |
| Witham Oil & Paint (Soham) Ltd | 42.83    | 108968               |
| Allen's Skip Hire Ltd          | 84.00    | 108969               |
| Height for Hire Ltd            | 912.84   | 108970               |
| Cambridge Newspapers Ltd       | 72.00    | 108971               |
| Salmons Bros Ltd               | 21374.81 | 108972               |
| City of Ely Perspective Ltd    | 738.00   | 108973               |
| Basic Life Support Consultancy | 480.00   | 108974               |
| Argos Business Solutions Ltd   | 39.18    | 108975               |
| Deeping Direct Deliveries      | 76.80    | 108976               |
| G & J Peck Ltd                 | 134.86   | 108977               |

**Finance continued .....**

|                              |        |        |
|------------------------------|--------|--------|
| ESPO                         | 68.52  | 108978 |
| Quadrant Security Group      | 190.80 | 108979 |
| CTN Turf                     | 45.00  | 108980 |
| Argos Business Solutions Ltd | 25.47  | 108981 |
| Thurlow Nunn Standen         | 105.71 | 108982 |
| Cooleraid Ltd                | 14.40  | 108983 |
| ESPO                         | 496.51 | 108984 |
| G & J Peck Ltd               | 324.12 | 108985 |
| WM & BW Bacon Ltd            | 130.80 | 108986 |

**Payments relating to staff since meeting on 14th January 2013**

|                           |          |
|---------------------------|----------|
| Salaries and wages        | £7433.77 |
| Inland Revenue (tax & NI) | £2325.46 |
| Pension fund payments     | £2613.36 |

**Members noted and approved the bank reconciliation against the accounts for the period ending 31st January 2013 which had been tabled.**