



---

**MINUTES OF A MEETING OF THE CITY OF ELY COUNCIL HELD IN THE VERNON CROSS ROOM, ELY MUSEUM, MARKET STREET, ELY AT 7.00 PM ON MONDAY 2ND JUNE 2014**

**PRESENT:**

The Mayor, Cllr E Every  
Cllr A Arnold  
Cllr N Clarke  
Cllr I Lindsey  
Cllr B Ashton

Deputy Mayor, Cllr J Yates  
Cllr E Griffin-Singh  
Cllr R Hobbs  
Cllr A Whelan  
Cllr J Tyrrell (arrived 7.10 pm)

Cllr C Phillips  
Cllr M Rouse  
Cllr J Pearson

*Mrs V Holden (parishioner) Mrs M Haynes (parishioner) District Cllr S Austen*  
*Mr R Morgan Ms C Whelan Mr S Pittock*

**1. APOLOGIES**

Apologies were received from Cllr Barber.

**2. COUNCILLOR REQUESTS FOR DISPENSATIONS AND DECLARATIONS OF INTERESTS**

There were no requests for dispensations. Cllr Whelan declared an interest in item 7 and took no part in the discussion of this item.

**3. REQUEST INTENTION OF THOSE IN ATTENDANCE WHO WISH TO SPEAK ON AN AGENDA ITEM – as per standing order 83 b**

There were no requests to speak on any of the agenda items.

**4. MINUTES OF THE LAST MEETING HELD ON THE 6TH MAY AND MATTERS ARISING AND MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON THE 12TH MAY AND MATTERS ARISING**

The minutes of the last meeting held on the 6th May were agreed and signed as a true record, subject to two spelling corrections on page 1339. Pages 1338, 1339, 1340, 1341, 1342 and 1343 refer.

Matters arising:- Page 1338, item 15 – The Clerk informed members that she had had a discussion with a representative from the Prickwillow Engine Trust regarding financial assistance towards the purchase of a trailer, to transport the Shand Mason fire appliance. Members recognised the hard work that the Trust had undertaken in restoring these engines and were very enthusiastic to support the work they had done. However, they felt that at this time, as the Prickwillow Engine Trust does not have the funds to make up the difference from any grant that this Council may give, they would request the Trust applies for a grant through the Council's normal grant procedure by the end of August. This would then be considered in the normal way.

Page 1341, item 17 – The Mayor confirmed that the ECDC grant to Ely Museum is paid in instalments. The Clerk will meet with Elie Hughes from Ely Museum and Tracey Harding from ECDC regarding a review of their service provision and how the City of Ely Council will release the funding to them.

The minutes of the Annual Council Meeting held on the 12th May were agreed and signed as a true record, subject to the addition of Cllrs Whelan and Lindsey, as being present and three minor amendments. Pages 1344, 1345, 1346, 1347 and 1348 refer.

There were no matters arising.

## 5. QUESTION TIME

The Mayor informed those present, that item 15 would be discussed in Committee at the end of the meeting. Due to the confidential nature of this item, members of the public would be excluded from the meeting.

There were no questions raised.

## 6. MAYOR'S ENGAGEMENTS & REPORT

The Mayor had attended the Community Care Volunteer 'Thank You' Event; St Ives Mayor Making; opening of Boots The Opticians; Highfield School's Spring Musical; presented certificates to the Christmas Lights volunteers from Mildenhall Air Base; King's School Prize giving; met with Deputy Manager of Sainsbury to foster community links; facilitated on Chamber of Commerce 'Grow your Business through Skills' Seminar in the Lady Chapel; networking and reception of Cathedral Business Group; Ely St Mary's May Fayre; King's School Auction, Sanctuary Housing, 'Topping Out'; visited EACH – Milton hospice; met with CCC Careers Service; Isle of Ely Festival Concert; opened Ely Fair; attended the USA Armed Forces Spring Reception at Mildenhall; attended the Open University Awards Ceremonies and helped promote Velodrome Cycling Event in the Market Place.

## 7. CO-OPTION OF COUNCILLOR VACANCY IN THE WEST WARD

Members considered three applicants for the co-option of the vacancy in the West Ward. All applicants gave a short talk about themselves and why they would like to be a councillor. Following these, members followed the Council's Standing Orders and undertook a confidential vote. After eliminating two of the applicants, on the first vote, as they each had 2 votes, the third applicant having a majority of 8 votes, Mr Simon Pittock was elected as the new councillor.

*Mr Morgan left the meeting at 7.30 pm,*

## 8. PLANNING

Reports of a Planning Committee meeting held on the 28th April 2014 and immediately prior to this meeting were received from Cllr Yates.

## 9. INFORMATION ONLY ITEMS

The following items for information only, were received:

Notification of tree work:- Militia Way, Ely; 34 Parade Lane, Ely; 142 Lynn Road, Ely; 36 Prickwillow Road, Ely;  
Notification of street naming and numbering:- 2 new shop units and 1 flat above, 4, 6 & 8 Three Cups Walk, Ely  
Letter from Freedom Group re Soham to Ely – UK Power networks 33 kv underground electricity cable  
Clerks & Councils Direct  
The Clerk Magazine

## 10. COMMITTEE REPORTS

(i) PERSONNEL, FINANCE AND GOVERNANCE – The Mayor presented a report of a meeting held on the 19th May, which was approved. Cllr Ashton proposed the recommendation of funding from Section 106 be approved for the upgrading of floodlights for Ely City Football Club. This would be for a sum of £9600. The lights did not need replacing until 2017, so this financial contribution could actually be funded from CIL. This was seconded by Cllr Hobbs and unanimously approved. Cllr Griffin-Singh proposed that in principle, the works required under the Riverside Improvement Project, at a total cost of £14770, should be funded from the Council's Section 106 monies, subject to ECDC undertaking the future maintenance. This was seconded by Cllr Yates and unanimously approved. Cllr Tyrrell abstained from the vote. Cllr Phillips will be meeting with the Chairman of the Trustees and the Chief Executive of the Rural Cambs CAB to discuss their future grant and how this is spent on Ely parishioners. Members agreed to move forward with the issue raised by Cheffins. The draft Heads of Terms will be checked by the Council's solicitor. Members agreed that any member, who is a representative of the Council on an outside body or organisation, must provide an annual report of this, to be included in the Council's Annual Report. Members also approved the request from the staff member to reduce their working hours.

(ii) ENVIRONMENT – Cllr Arnold presented a report of a meeting held on the 27th May, which was approved. Cllrs Clarke, Barber, Arnold and Yates agreed to meet to discuss traffic flow within the City centre and produce a system that works for cars, pedestrians and cyclists.

**Committee Reports continued .....**

- (iii) RECREATION AND CEMETERY – No report as Committee had not met. The next meeting will be held on the 9th June.
- (iv) CHRISTMAS LIGHTS – No report as Committee had not met. The next meeting will be held on the 23rd June.
- (v) ASSETS & ACQUISITIONS – No report as Committee had not met. The next meeting will be held on the 23rd June.
- (vi) ELY/RIBE – Group had not met. Cllr Hobbs reported that a group from the Association would be visiting Ribe on the 12th June.
- (vii) YOUTH FORUM – No report as had not met.

**11. WORKING PARTIES/STEERING GROUPS REPORTS**

City Centre Forum – notes of a meeting held on the 13th May were noted.

The Mayor proposed that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 be exercised. This was seconded by Cllr Yates and unanimously agreed. *Due to the confidential nature of this item, this was discussed in Committee at the end of the meeting.*

CCTV - a verbal report was given in Committee at the end of the meeting.

**12. REPORTS FROM EXTERNAL MEETINGS**

Prickwillow Village Council – notes of a meeting held on the 6th May were noted. Cllr Arnold informed members she had been working with residents of Prickwillow regarding the disused church in Prickwillow. She is holding a meeting on the 18th June with various representatives to try and keep it within the community. Cllr Hobbs was concerned what this would be used for, as he did not wish it to have any effect on the Prickwillow Village Hall. She made it clear that this was something she was undertaking as a representative on the Prickwillow Village Council and that it was not a City of Ely Council initiative.

Stuntney Village Council – notes of a meeting held on the 12th March were noted.

**13. ANNUAL RETURN FOR THE YEAR ENDED 31ST MARCH 2014**

A proposal for the approval of the accounts and the signing of the Annual Governance Statement for the Annual Return and the Supporting Statement was put forward by Cllr Yates and seconded by Cllr Hobbs. This was unanimously approved and the Mayor and the Clerk signed the Annual Statement, Annual Governance Statement and the Supporting Statement. Members also noted the Internal Audit Review undertaken by the Mayor and Deputy Mayor. Members thanked the Clerk for all her work on this item.

**14. TO MAKE COMMENTS ON POSSIBLE PROPOSALS FOR BROAD STREET/BACK HILL**

Members noted the possible proposals for changes to the Broad Street/Back Hill junction. The Clerk will arrange a meeting with the ECDC officer and councillors, on site to have these proposals explained in more detail. This will then be discussed again at the next Full Council meeting.

**15. COUNCIL SERVICES**

The Mayor proposed that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 be exercised. This was seconded by Cllr Yates and unanimously agreed. *Due to the confidential nature of this item, this was discussed in Committee at the end of the meeting.*

## 16. FINANCE

Members approved the following for payment:

ECDC	377.00	paid by direct debit
ECDC	530.00	paid by direct debit
Talk Talk	15.31	paid by direct debit
Internet Marketing Company	24.00	paid by direct debit
Barclays	27.18	paid by direct debit
FuelGenie	337.49	paid by direct debit
Barclaycard	942.19	paid by direct debit
Southern Electric	25.24	paid by direct debit
British Telecommunications	60.30	paid by direct debit
ESPO	52.85	paid by direct debit
ESPO	492.91	paid by direct debit
G & J Peck Ltd	764.89	109503
Ely Tyre Services	134.00	109506
CamAlarms Ltd	367.20	109507
A Bardouleau	300.00	109508
March Brass 2000	150.00	109509
Ely College	10.00	109510
Local World Ltd	72.00	109511
G & J Peck Ltd	75.78	109512
Cooleraid Ltd	4.74	109513
City Cycle Centre	69.49	109514
John Audus (Electrical Contractor) Ltd	1042.80	109515
ECDC	250.00	109516
ESPO	22.92	109517
Wider Plan Ltd	112.54	109518
G & J Peck Ltd	55.68	109519
Waterbeach Brass	150.00	109520
British Gas	1120.16	109505
Mrs E Every	2295.00	109524
Royal British Legion Poppy Appeal	34.00	109521
G & J Peck Ltd	99.97	109522
ESPO	82.94	109523
Southern Electric	123.04	paid by direct debit
Gowing & Hunt Ltd	308.88	109525
ADeC	13560.00	109504

### Payments relating to staff since meeting on the 6th May 2014

Salaries and wages	£9372.34
Inland Revenue (tax & NI)	£2220.27
Pension fund payments	£3384.22

**Members noted and approved the bank reconciliation against the accounts for the period ending 30th April 2014.**